

The following are the preliminary minutes from the June 15, 2009, OHSAA Board of Directors Special Meeting. The Board is expected to officially approve them at its August 6, 2009, meeting.

OHSAA BOARD OF DIRECTORS SPECIAL MINUTES (June 15, 2009)

The Ohio High School Athletic Association Board of Directors held a special meeting at the Carlisle Inn in Sugarcreek during the OHSAA All-Districts Board Meeting on June 15, 2009. President Mike Richards called the meeting to order.

Board Members Present: Mike Richards, president; Teresa Alberts; Gene Klaus; Bill Koppel; Steve Stirn; Rock VanFossen; Jay Wolfe, and Tom Farbizo (ex-officio) and Jeff Jordan (ex-officio). **Board Members Excused:** Keith Bell, vice president, and Rocco Nero.

Administrative Staff Present: Dan Ross, commissioner.

I. APPROVAL OF POLICIES AND PROCEDURES

Bad Check Policy

The Board was provided with a copy of a new policy to deal with bad checks that are submitted to the OHSAA office. The policy is as follows:

“For purposes of this policy, a ‘bad check’ is any bank draft or other negotiable instrument that is rejected by either the payer bank or depositor bank for non-sufficient funds or is otherwise dishonored by any financial institution.

“Any individual or institution that issues to the OHSAA a bad check shall make full payment of the face amount of the bad check and, in addition, shall pay a back check fee of \$50 within 10 days of receiving first notice of the bank’s dishonor of said bad check. After the 10-day period, the OHSAA may elect to hire a collection agency to ensure payment of the debt. The additional costs with this collection agency process shall be borne by the individual or institution which issued the bad check to the OHSAA.

“If the bad check is issued by an individual during the process of registering/re-registering his/her officiating permit, or during any other processes associated with officiating, the individual’s officiating permit shall be suspended until such time as all fees, fines and expenses due under this policy are paid in full. Furthermore, if such individual issues three or more bad checks within any four-year period of time, he/she shall have his/her officiating permit either suspended for a period of time not to exceed one year or revoked, subject to re-instatement by the Commissioner’s Office.”

EMIS Policy

With the OHSAA membership passing the referendum issue that modifies Bylaw 2-1-4, Classification, the Board of Directors is authorized to establish policy relative to students who are to be counted in the EMIS report but have not been assigned to any specific high school (the students are ones where there might be an opportunity for participation). A policy was developed and provided to each Board member.

District Athletic Board Review Committee Member Rotation Procedure

The Board was provided with rotational procedures for members to serve on the District Athletic Board Review Committee. The procedure is as follows:

“The District Athletic Board Review Committee (DAB Committee) is responsible for reviewing association procedures and making recommendations to the Board of Directors for consistent operations across all district board entities. As a result, it is important to have continuity to those members serving on the committee to ensure business is conducted in a timely and efficient manner with little need to rework or cover topics that have been worked on for a number of years. One representative from each athletic district and any other persons designated by the Commissioner or president of the Board of Directors shall serve as the committee. Those committee members currently serving may continue in their positions until July 31, 2009, or July 31, 2010, dependent on those Board of Directors members whose terms expire on July 31, 2009, or July 31, 2010, respectively. At that point, the following rotation shall occur:

“1.) The Board of Directors member who has left his/her position on the Board of Directors due to the expiration of his/her term shall assume a position on the DAB Committee representing the athletic district he/she represented on the Board of Directors. The person previously serving in that athletic district position on the DAB Committee shall vacate the position at that point.

“2.) Should the person designated in No. 1 above be unable to serve on the DAB Committee, then the committee position shall be filled by another Board of Directors voting member from that athletic district currently serving on the Board of Directors whose term is expiring. The persons eligible will be the ethnic minority, female or 7th-8th grade representative serving in that capacity on the Board of Directors.

“3.) Should the person designated in No. 2 above be unable to serve on the DAB Committee, then the committee position shall be filled by another member of the Board of Directors from the athletic district who is a non-voting member of the Board of Directors. The person eligible will be the Ohio Interscholastic Athletic Administrators (OIAAA) representative to the Board of Directors.

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“4.) Should the person designated in No. 3 above be unable to serve on the DAB Committee, then the classification representative on the district board who was not previously on the Board of Directors as the representative of that athletic district shall serve on the committee.

“5.) Should the person designated in No. 4 above be unable to serve on the DAB Committee, then the district athletic board may designate any of the remaining voting members to serve on the committee.”

Representation Tie-Breaker Procedures

When members of the OHSAA administrative staff calculate representation from district to regional or regional to state tournaments from the various athletic districts, occasionally there is a tie in the number of representatives that advance from a district or regional tournament and that tie needs to be broken. The following procedure was submitted to break those ties:

“Tournament representation is determined by dividing the total number of schools within a class/division in each athletic district by a divisor as determined by the Commissioner’s Office. The resulting quotient is carried out to the fourth decimal.

“Occasionally, this quotient yields a tie between two or more athletic districts. In the case of a tie, the tie breaker shall be resolved by a toss of a coin.”

Motion by Bill Koppel, second by Jay Wolfe to **approve** the four policies or procedures as presented.

Motion passed 7-0.

It was noted that the EMIS policy will be published in the OHSAA Handbook and posted on the Association’s web site.

II. APPROVAL OF BUDGET POLICIES/PROCEDURES

In reviewing the OHSAA Columbus office’s proposed budget for 2009-10, the Board of Directors looked at various measures to help ensure that the budget would be balanced. Two significant measures were proposed to help with this situation:

1.) Increase the percentage of gross sectional and district basketball tournament receipts that the six district athletic boards would forward to the OHSAA Columbus office from five to 15 percent for boys tournaments and from zero to five percent for girls tournaments.

2.) Place a moratorium on state tournament travel reimbursements for individual sports that are non-revenue generating. The sports include cross country, golf and girls tennis in the fall; bowling, gymnastics and swimming & diving in the winter, and boys tennis and track & field in the spring.

Motion by Gene Klaus, second Rock VanFossen to **approve** the two proposed budget policies/procedures beginning with the 2009-10 academic year and remaining in place for five years.

Motion passed 7-0.

Note: Passing the budget measures above was the final step needed for the Board to approve the proposed budget for the OHSAA Columbus office and the six District Athletic Boards for the 2009-10 school year. The Board was provided a draft of the proposed budget at the June 11 meeting but tabled action until the policies/procedures above were in place. The approved proposed budget, which includes anticipated receipts and expenditures, is as follows:

<u>Location</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Net Profit (Loss)</u>
Central District	\$770,240	\$770,240	\$0
East District	\$370,055	\$370,055	\$0
Northeast District	\$1,715,400	\$1,715,400	\$0
Northwest District	\$1,461,500	\$1,461,500	\$0
Southeast District	\$468,300	\$468,300	\$0
Southwest District	\$1,447,300	\$1,447,300	\$0
District Board Totals	\$6,232,795	\$6,232,795	\$0
Columbus Office	\$11,717,400	\$11,717,400	\$0
Grand Totals	\$17,950,195	\$17,950,195	\$0

Motion by Bill Koppel, second by Steve Stirn to adjourn the meeting.

Motion passed 7-0.

Bob Goldring and Dan Ross, recorders.