



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION  
 4080 Roselea Place, Columbus, Ohio 43214  
 Phone: (614)267-2502; Fax: (614)267-1677  
 Web Site: [www.ohsaa.org](http://www.ohsaa.org)

**PROCEDURE FOR OBTAINING AN OHSAA OFFICIALS PERMIT**

New official in the sport of soccer, volleyball, football, basketball, wrestling, baseball and softball must complete an approved training class. Contact an instructor near you in order to apply.  
 For all others:

**HOW TO APPLY**

- 1) Read and complete **BOTH** sides of this form and sign.
- 2) Mail the completed form and \$55.00 check or money order payable to the OHSAA (see address below).
- 3) Send well in advance of the test date so rulebooks and materials can be mailed to you.  
 Materials are available as follows: Fall – late July; Winter –late September; Spring–mid January.

**TESTING PROCEDURES**

- 1) Contact the nearest local association to set up your testing (See list on the web site or in the handbook for officials). Test dates are: Fall Sports 09/14/09, Winter 12/07/09 and Spring 03/15/10
- 2) Take pencils and rulebooks to the test site (open book test).
- 3) Only one test is given for each sports season.

**MEETING REQUIREMENTS**

- 1) All officials have annual meeting requirements most sports require four local meetings. A state rules meeting is also required after the year in which an individual initially becomes an official.
- 2) Begin local meeting attendance now! Consult the web site for sites, dates and times.

**PREVIOUS OFFICIATING EXPERIENCE**

- 1) A suspended OHSAA official must test at the local association where attending meetings. (See #6 on back)
  - 2) An official that transfers to Ohio from another state should submit documentation of “license” in that state.
  - 3) An individual trained/licensed as an official with another sports body (i.e. USSF, USAVB, etc.) must submit documentation of previous licensing and pass a home rules review exam.
- .....

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE & ZIP: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

HOME TELEPHONE NUMBER: \_\_\_\_\_

BUSINESS TELEPHONE NUMBER: \_\_\_\_\_ COUNTY \_\_\_\_\_

SPORT: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**(OVER) Both sides must be complete**

(Cont.)

1) I am now 18 years of age or older. **Date of Birth:** \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

2) I have graduated or am no longer enrolled in high school.

Yes \_\_\_\_\_ No \_\_\_\_\_

3) I am currently registered with the OHSAA. Sport: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ **Permit Number** \_\_\_\_\_

4) I have previously been registered to officiate OHSAA athletics. Sport: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ **Permit Number** \_\_\_\_\_

5) I have previously been registered to officiate by another state or sports body.

Name of state or sports body \_\_\_\_\_

Years of Officiating \_\_\_\_\_ Level qualified for \_\_\_\_\_

Send proof of previous experience (permit card, registration form, etc)

6) **Name of Local Association where you will attend meetings and test**

\_\_\_\_\_

7) I have been convicted of a felony. Yes \_\_\_\_\_ No \_\_\_\_\_

Explain: \_\_\_\_\_

If the answer to 4 and 5 is yes, you may be eligible to apply and receive a review exam to complete at your home.

Once we receive this application form and your check for \$55.00, your information will be reviewed and information packet will be mailed. (see dates above)