



STATE PARTICIPANTS' MANUAL

37th ANNUAL GIRLS STATE VOLLEYBALL TOURNAMENTS

**ERVIN J. NUTTER CENTER, WRIGHT STATE UNIVERSITY
DAYTON, OHIO**

NOVEMBER 10, 11, 12, 2011

MAX BENTON, MANAGER



OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

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TOURNAMENT INFORMATION

The following information is to assist you in preparing for the State Volleyball Tournaments:

ADMITTANCE TO ARENA - PARTICIPATING TEAMS

Participating teams will enter the Nutter Center through the entrance marked "**Gate 9**". The pass gate will open 90 minutes prior to the first match of each day and will remain open throughout the tournaments. Teams will be escorted to their assigned locker room.

ADMITTANCE TO ARENA - NON-PARTICIPATING TEAMS

If any team desires to attend any sessions of the tournament prior to or after participation, members must enter and identify themselves at the pass gate. To gain access to the seating area, all persons must have their hand stamped with an OHSAA logo. Please be prepared to show this stamp to security personnel on duty in the arena. **The 16 state tournament participating schools are guests of the OHSAA for the entire tournament entitled to complimentary admission and full team expenses while in Dayton.**

AWARDS

After the championship match, awards will be presented at the center of the floor. Runner-up teams will be announced first, then the championship team. The championship team will be given the match ball. **PLEASE REMAIN ON THE FLOOR FOR BOTH PRESENTATIONS.**

BANDS

Bands or musical instruments are not permitted in the Nutter Center under any circumstances.

BUS/PLAYER DROP-OFF

School busses and vans must drop players **at the walkway near Lot #5**, which is located on the north side of the lower level near Gate 9. **Busses will then be directed to park in one of the back lots (#7 or 8).**

VOLLEYBALLS

Match balls for the tournaments are furnished by the OHSAA. The official volleyball for the Girls State Volleyball Tournaments is the Molten IV58L- BKSV- OH Super Touch- silver, black and white ball. Commemorative mini volleyballs will be in your locker rooms.

On-court practice balls will be furnished by Wright State University.

BENCH

There will be 16 seats available for your team and other personnel. Fifteen players may be in uniform for each tournament game. The names and numbers of the 15 players must be given to the official scorer before each game and the six starting players designated 10 minutes before the end of timed warm-ups. We request that the combined roster and lineup form be submitted to our office by Monday, but a staff member will review the form with each head coach prior to the match. The 15 players will be permitted on the floor or bench for the match. The 15 may be changed from the semi final to the final match. Please use the roster/line-up form provided by the OHSAA.

CHEERLEADERS

Six cheerleaders in uniform or five cheerleaders and a mascot and one sponsor, will be admitted free provided a certified pass list is filed at the Pass Gate by the high school principal. This certified list will be used for admission to all sessions. Please use Pass Gate. It is expected that these cheerleaders shall be squad members who have supported your volleyball team throughout the regular season and/or tournament series. It is required that they be attired in appropriate school cheerleading uniforms. It is not appropriate for them to be non-varsity volleyball players or members of the student body who are not trained as cheerleaders.

EXPENSES

Teams should provide themselves with enough money to meet all expenses to and from the tournament. Expense forms and instructions will be handled by the OHSAA. See Expense Form or OHSAA Tournament Regulations for a complete recap of the amounts paid for expenses.

File the itemized team expense form with an OHSAA staff member or Tournament Manager, Max Benton before your team leaves Dayton. **ALL BILLS MUST BE PAID BY EACH SCHOOL BEFORE LEAVING DAYTON!**

INTRODUCTION OF PLAYERS

Before each match all players will be introduced beginning with substitutes and then the starting six. Players are requested to line up at their end line and step forward when their names are announced. Coaches shall remain at the bench area and shall come to half court to greet the opposing coaching staff when they are introduced.

LOCKER ROOM ASSIGNMENTS – REFER TO HANDOUT

Only individuals wearing proper identification supplied by the OHSAA will be permitted in the locker rooms after the game. No exceptions!

MEDIA

Requests for media credentials are being handled by Director of Information for the OHSAA., Tim Stried. **Media admittance to the locker rooms is not permitted.**

MEDICAL

The OHSAA will provide a physician for each match. Physicians have been by the Nutter Center staff. The physician will be seated behind the scorer's table and will not go on to the floor unless requested by the coach.

A member of the Wright State University licensed athletic training staff will be available for each match and will assist you if needed. Please let us know if you do not have an athletic trainer who will be seated on your bench.

HOTEL RESERVATIONS

Schools will be provided information packets or a link to more information about lodging and restaurants, courtesy of the Greene County Convention and Visitors Bureau. The information will include the hotels which have blocked rooms for teams for the state volleyball tournaments. A school representative should contact the selected hotel no later than Monday morning to secure reservations. The maximum number of rooms to be reserved is 10. These rooms are for your team and official party. Parents and fans should seek other accommodations. Schools are responsible for the payment of motel bills. The OHSAA will pay lodging expenses of \$30.00 per person (maximum of 18) for a maximum of two nights.

PUBLIC ADDRESS ANNOUNCEMENTS

Deborah Moore must approve announcements by participating schools in advance. These announcements may cover such items as: when your school will be selling tickets for the next match, when the team will be departing the Nutter Center or when your school will hold a welcome home celebration for the team.

PARKING PASSES

Six parking passes will be given to each participating school for their use during the tournament. These passes are good for admission to the parking lot located adjacent to the pass gate area (Lot #5).

PASS GATE

The pass gate is located on the northeast corner of the Nutter Center on the lower level and is marked as "**Gate 9**".

PASSOUTS

The policy of the OHSAA is that no **pass outs** will be permitted once you have entered the arena.

POST MATCH CONFERENCES

In order to make it possible for all papers, radio and TV personnel to properly cover post match comments by the participating coaches, the following procedure has been established:

After the conclusion of the contest, the head coaches of both schools will be asked to report to press headquarters, which are at floor level. (See arena map) Losing coach speaks first.

Interviews on the floor or at any other location prior to the press conference at the press headquarters are not permitted.

Private interviews may be arranged with the coaches and/or players following the official press conference, if they are willing.

PROGRAMS

Each team will be given 22 complimentary programs. These will be given to the coach at the pass gate upon arrival. Locker room/bench credentials may also be picked up at the pass gate. During the pre-match meeting, the staff member will discuss any final instructions prior to the match.

SIGNS, BANNERS AND NOISEMAKERS

The use of balloons, signs, school banners, pennants, shakers on sticks, debris, such as powder or confetti, noisemakers such as whistles, horns, bells, sirens, drums, etc., is **NOT PERMITTED!** SCHOOL OFFICIALS ARE REMINDED TO EMPHASIZE THIS AT SCHOOL PEP RALLIES.

SCORERS AND TIMERS

The official scorers are selected by the tournament manager and are Class 1 officials. The official timer is contracted by the OHSAA based on his or her familiarity with the arena scoreboard and timing system. The scorers and libero trackers, who are registered Class 1 OHSAA volleyball officials, will wear white official's shirts. A COURTESY SCOREKEEPER FROM EACH SCHOOL is requested at the scorer's table next to the team bench.

SPECTATORS

Fans are not permitted to stand on the seats. Please emphasize this with your students and adults purchasing tickets. No one is permitted on the playing floor at any time and particularly after a match. After the final matches on Saturday, teams and their fans will be directed to move up on to the Concourse Level, which is the upper level of the Nutter Center. They may congregate in that area until exiting the facility. This will allow personnel to keep the court area clear of people. **In accordance with both OHSAA tournament regulations and Nutter Center policy, spectators may not remove their shirts.**

Administrators will be asked, via a letter, to remind members of the student body about the OHSAA's "no use" policy regarding alcohol and other drugs.

TOWELS

Towels and a locker room with shower facilities will be provided each team upon request. It will be the responsibility of the team manager to collect towels and return them to the Wright State University Personnel. Please let your host know if you need a shower room after your match.

DVD's

The OHSAA has arranged to videotape the semifinal and final matches in each division. Schools may purchase these DVD's by following the procedure included in the program. The OHSAA will provide one complimentary copy to each competing school.

Wright State University has provided a "courtesy" videographic area for one student videographer from each of the competing schools. Persons using equipment must provide their own battery power source.

SCHEDULE

2011 GIRLS STATE VOLLEYBALL TOURNAMENTS SCHEDULE ERVIN J. NUTTER CENTER, WRIGHT STATE UNIVERSITY, DAYTON, OHIO

| <u>TOURNAMENT SCHEDULE</u> | <u>DOORS OPEN</u> | <u>MATCH TIME</u> |
|-----------------------------------|-------------------|--------------------|
| Thur. - Session 1 (III Semifinal) | 11:00 A.M. | Noon & 2:00 P.M.** |
| Thur. - Session 1 (II Semifinal) | | 4:00 & 6:00 P.M.** |
| Fri. - Session 2 (I Semifinal) | 11:00 A.M. | Noon & 2:00 P.M.** |
| Fri. - Session 2 (IV Semifinal) | | 4:00 & 6:00 P.M.** |
| Sat. - Session 3 (III Final) | 10:00 A.M. | 11:00 A.M. |
| Sat. - Session 3 (II Final) | | 1:00 P.M.** |
| Sat. - Session 3 (I Final) | | 3:00 P.M.** |
| Sat. - Session 3 (IV Final) | | 5:00 P.M.** |

* Arena will not be cleared between divisions on Thursday, Friday or Saturday. Each day is considered one session.

Please remind your fans of this information. Each subsequent match shall start 30 minutes after the conclusion of the previous match but no earlier than the times listed.

** Match will begin NO EARLIER THAN the time listed.

TICKET INFORMATION

Admission - All seats are \$9.00 each session at the door. Presale tickets are \$7.00. Children under the age of 6 are admitted free of charge.

Each school will receive via overnight delivery an allotment of 500 tickets for the semifinal session in which each school is competing. Schools may request additional tickets by contacting us as early on Monday as possible. **Please note that these tickets admit the patron to all matches within that session. If a person leaves the arena on any day after a Division competes, the patron will have to buy another ticket to reenter at a later time during that session.**

DEADLINE FOR RETURN OF TICKETS

Unsold tickets and/or the ticket settlement must be returned to the Nutter Center no later than one hour before the scheduled match time. A school administrator shall enter the arena at Gate 9 and go to the pass gate. The staff will then direct the administrator to the Box Office Manager at the ticket office at the Ervin J. Nutter Center, for reconciliation of the tickets.

Schools qualifying for the final matches on Saturday may pick up an additional allotment of tickets for pre-sale prior to the final day of competition. Schools may elect to conduct the pre-sale on site at the Nutter Center, may take the tickets to another site for sale or may do both. A school administrator should report to the ticket office on the concourse level after the semifinal match to pick up tickets.

Schools shall provide their own "starter bank" or change for the pre-sale of tickets. The on-site selling area at the Nutter Center shall be located in the corner of the arena near Section 216 or Section 211. Appropriate public address announcements concerning the pre-sale will be made after each match upon authorization by a school administrator.

Again, prior to the final sessions, unsold tickets and/or settlement must be returned as per the schedule listed below:

| | | | |
|--------------------------|-------------------|-------------|------------|
| Session 3 - Division III | Final - Saturday, | November 12 | 10:00 a.m. |
| Session 3 - Division II | Final - Saturday, | November 12 | Noon |
| Session 3 - Division I | Final - Saturday, | November 12 | 2:00 p.m. |
| Session 3 - Division IV | Final - Saturday, | November 12 | 4:00 p.m. |

Your cooperation in adhering to this schedule will be greatly appreciated! Settlement should be made by school check payable to the Ohio High School Athletic Association.

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION – 2011 GIRLS STATE VOLLEYBALL TOURNAMENT

TIME SCHEDULE FOR MATCHES AND WARM-UP PROCEDURES

In order to coordinate our MATCH activity, the following time schedule will be followed.

WARM-UP PROCEDURES

Court time information:

Teams may not be on the official playing court until 25 minutes prior to their contest start. Main clock will start at 20 minutes, 25 minutes prior to match time.

Official Warm-Up

| | |
|---------------|---|
| 20:00 - 16:00 | both teams ball handling on their sides of net |
| 15:59 - 9:00 | team serving first has whole court |
| 8:59 - 2:00 | team receiving first has whole court |
| 1:59 - 0:00 | both teams serve across the net (one team on each side). |
| at 0:00 | National Anthem: Thursday - Noon and 4:00 P.M. only Friday - Noon and 4:00 P.M. only Saturday - prior to each final |
| | Introduction of teams, coaches, officials and OHSAA announcements: Equipment (net) check |

Due to the fact that the Nutter Center has auxiliary courts available for unofficial warm-up, teams may utilize this space for stretching, ball handling, etc. prior to each match. **Please be advised that there will be no nets set up in the facility, and warm ups balls are provided by the Nutter Center.**

It is each team's responsibility to insure that it reports to the competition court for the official warm-up period. A representative from the tournament will alert you approximately five minutes before the official clock will start. Team captains and the coaches of participating schools will be asked to report to the scorer's table at court side approximately ten minutes prior to the beginning of the official warm-up in order to participate in the mandatory pre-match conference and coin-toss. At the conclusion of this conference, players and coaches may remain at courtside or return to the auxiliary courts to rejoin their teams. There will be approximately five minutes remaining prior to the start of the official warm-up; therefore, coaches are advised to plan accordingly.

The following is a tentative schedule:

| THURSDAY | CONFERENCE | WARM-UP | MATCH TIME |
|----------|--|---------|------------|
| Div. III | 11:25 | 11:35 | Noon |
| Div. III | 30 minutes after the conclusion of Match 1 but no earlier than 2:00 P.M. | | |
| Div. II | 3:25 | 3:35 | 4:00 p.m. |
| Div. II | 30 minutes after the conclusion of Match 1 but no earlier than 6:00 P.M. | | |
| FRIDAY | CONFERENCE | WARM-UP | MATCH TIME |
| Div. I | 11:25 | 11:35 | Noon |
| Div. I | 30 minutes after the conclusion of Match 1 but no earlier than 2:00 P.M. | | |
| Div. IV | 3:25 | 3:35 | 4:00 p.m. |
| Div. IV | 30 minutes after the conclusion of Match 1 but no earlier than 6:00 P.M. | | |
| SATURDAY | CONFERENCE | WARM-UP | MATCH TIME |
| Div. III | 10:25 | 10:35 | 11:00 |
| Div. II | 30 minutes after conclusion of previous awards ceremony but no earlier than 1:00 P.M. | | |
| Div. I | 30 minutes after conclusion of previous awards ceremony but no earlier than 3:00 P.M. | | |
| Div. IV | 30 minutes after conclusion of previous awards ceremony but no earlier than 5:00 P.M. | | |

Please note that coaches are responsible for the supervision of their student-athletes on the warm-up courts and at all other times during the tournaments. Thank you for your cooperation!

In practice, matches will commence 30 minutes after the conclusion of the previous match for all semi finals. For the finals, all matches will begin 30 minutes after the awards ceremony. Note again that we will not begin any match before its slated time.