

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

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GIRLS STATE VOLLEYBALL TOURNAMENTS

INSTRUCTIONS TO SCHOOLS - PRE-SALE OF TICKETS

This material is prepared to provide you with the guidelines and regulations governing the pre-sale of tickets for the Girls State Volleyball Tournaments. Ticket personnel from Wright State University will be available to assist you both during the tournaments and prior to the tournaments.

In the package, each competing school will receive an allotment of from 500-1000 tickets for the semifinal session in which each school is competing. Schools may request additional tickets on Monday. Please note that these tickets admit the patron to all matches that day.

Unsold tickets and/or the ticket settlement must be returned to the box office manager at the ticket office at the Ervin J. Nutter Center, preferably by a school administrator, prior to the first match of each divisional semifinal. The time schedule for return is indicated below:

Session 1	Division IV	Semis	Thursday, November 6	11:00 a.m.
Session 1	Division III	Semis	Thursday, November 6	3:00 p.m.
Session 2	Division II	Semis	Friday, November 7	11:00 a.m.
Session 2	Division I	Semis	Friday, November 7	3:00 p.m.

Schools qualifying for the final matches on Saturday may pick up an additional allotment of tickets for pre-sale prior to the final day of competition. Schools may elect to conduct the pre-sale on site at the Nutter Center, may take the tickets to another site for sale or may do both. A school administrator should report to the box office manager on the concourse level near the ticket office behind Section 201 after the semifinal match to pick up tickets.

Schools shall provide their own "starter bank" or change for the pre-sale of tickets. The on-site selling area at the Nutter Center shall be located in the southeast corner of the arena near Section 206. Appropriate public address announcements concerning the pre-sale will be made after each match upon authorization by a school administrator.

Again, prior to the final sessions, unsold tickets and/or settlement must be returned as per the schedule listed below:

Session 3	Division IV	Final	Saturday, November 8	10:00 a.m.
Session 3	Division III	Final	Saturday, November 8	Noon
Session 3	Division II	Final	Saturday, November 8	2:00 p.m.
Session 3	Division I	Final	Saturday, November 8	4:00 p.m.

Your cooperation in adhering to this schedule will be greatly appreciated! Settlement should be made by school check payable to the Ohio High School Athletic Association.