

# TICKET ORDER PROCEDURES



## STATE HIGH SCHOOL SWIMMING / DIVING TOURNAMENT FEBRUARY 24, 25, 26, 27, 2016

In order to give all qualifiers for the State Swimming/Diving Tournament and the head coach of each school an opportunity to purchase all-session tickets @ \$20.00 (\$10.00 per session) each in their school's division, the following regulations have been adopted by the OHSAA Board of Directors.

### **DIVISION I SWIMMING COMPETITION**

1. Each qualifier for the state tournament in **Division I** is permitted to purchase **three (3) all-session tickets** for his or her division only.
  - a. Individual qualifier (swimmer and diver) – **Three (3) tickets maximum**
  - b. Relay only qualifier – **Three (3) tickets maximum**

**NOTE:** Alternates **DO NOT** receive tickets. If you are a Division I individual swimmer and also on a relay, you only are permitted **three (3) tickets maximum**.

2. The head coach of a Division I swim team with state qualifiers is permitted to purchase three (3) all-session tickets for his/her division (maximum), and head coach of a diver is permitted to purchase a maximum of three (3) swimming tickets.

### **DIVISION II SWIMMING COMPETITION**

1. Each qualifier for the state tournament in **Division II** is permitted to purchase **four (4) all-session tickets** for his or her division only.
  - a. Individual qualifier (swimmer and diver) – **Four (4) tickets maximum**
  - b. Relay only qualifier – **Four (4) tickets maximum**

**NOTE:** Alternates **DO NOT** receive tickets. If you are a Division II individual swimmer and also on a relay, you only are permitted **four (4) tickets maximum**.

The head coach of a Division II swim team with state qualifiers is permitted to purchase four (4) all-session tickets for his/her division (maximum), and head coach of a diver is permitted to purchase a maximum of four (4) swimming tickets.

---

### **DIVING COMPETITION**

**Please Note:** Individuals that are interested in attending only the diving preliminaries, semifinals and finals do not need to purchase an all-session ticket. Tickets for diving may be purchased at the Branin Natatorium Ticket Office for \$10.00 per session.

## **TICKET PICK-UP**

Tickets will be in your coach's packet and can be picked up in the Natatorium Gymnasium according to the following schedule:

Wednesday, February 24	7:30 am to 9:00 pm
Thursday, February 25	7:30 am to 9:00 pm

Will-call – Natatorium Main office window throughout the tournament.

Tickets can be picked up **only** by the coach designated on the order form.

## **HOW TO ORDER AND PAY FOR TICKETS**

**Coaches must order tickets via the online process.**

### **Online Process**

**Order must be submitted by midnight on Tuesday, February 23.**

Only the coach designated by the State Manager can order tickets. If schools have boys and girls competing, the maximum number of tickets has been combined, and only the coach designated by the State Manager can order tickets.

The system will not allow you to order more tickets than the maximum allowed and stated on the screen. For 2016, that number is **three (3)** for each Division I contestant and **four (4)** for each Division II contestant.

\*\*\*\*\*The system allows you to order tickets only once. If your maximum order is 10 tickets and you successfully process an order for 6 tickets, the system will not allow you to go in again to order the other 4 tickets. **SO, please insure that your order is correct before completing the process.**

### **Steps**

1. Go to [www.ohsaa.org](http://www.ohsaa.org); Sports & Tournament, Swimming and Diving; 2016 State Tournament Information; Information for Coaches and Participants; Coach Information for Qualifiers and click on **To Order Tickets Online** link at <http://swimming.ohsaashop.com/ticketslogin.htm>
2. Enter School ID and Password provided by the District Manager.
3. Follow the prompts.
4. Confirmation will be sent to the email address submitted in the Customer Billing Information as part of the Credit Card Processing screen.

**Remember that tickets will be numbered and issued based on the order in which they are processed. Access to the natatorium for all patrons will be via the number on each ticket. No one will be permitted to line up prior to the time indicated in the tournament regulations and absolutely no tents and/or overnight stays on Canton City School District property shall be permitted.**