

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

2015-2016 Swimming and Diving Manual for Coaches and Officials



Published by the Ohio High School Athletic Association
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Columbus, Ohio 43214
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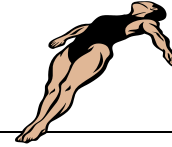
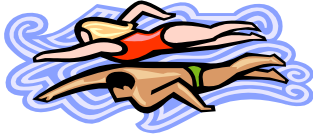
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MEMORANDUM

TO: Swimming and Diving Coaches and Officials
FROM: Deborah B. Moore, Associate Commissioner
DATE: September 2015
RE: 2015-16 Swimming and Diving Manual

This memo highlights the 2015-2016 "Swimming and Diving Manual" which is your reference throughout the 2015-16 swimming and diving season. This manual includes materials you have received in the past as well as easier to read copies of our swimming and diving regulations. We provide this manual for both coaches and officials although some of the material may pertain differently to each group. Please remember that diving is one event within this sport. **So if you are the head swimming and diving coach at your school, please ensure that your school's diving coach is apprised of this information.** For the third year, the OHSAA is posting the **Swimming and Diving Manual** online in lieu of printing and mailing this publication. You may view and download/print this publication by clicking onto the swimming and diving page from www.ohsaa.org. In addition, The OHSAA is providing rules books for coaches this year in keeping with our every-other-year procedure. Coaches may purchase extra books for \$7.00 through our office or an online e-book at <http://www.nfhs.org/ebooks/> for \$5.99. A rules book will be provided again prior to the 2017 season. Rules changes are included in this manual. Officials shall receive rules books every year.

As in the past, participation in a **state rules interpretation meeting is mandatory.** **The meeting will be an online meeting in 2015.** The head varsity coach, assistant coach, or an athletic administrator of each boys team and each girls team is required to participate in a state rules meeting. This participation is required in order to be eligible to enter the OHSAA sponsored tournament. Coaches may represent both the boys and the girls programs or more than one school, but must be certain to have a school administrator document credit for all programs. Be sure to have your school ID Number when you log on, which can be obtained from your athletic administrator or at the top of your MYOHSAA page.

Participation in the online rules meeting is also mandatory for all officials..In order to receive credit for the online rules meeting, you will need to have your six-digit official's ID handy when you log onto the meeting.

Please take the time to review the materials provided. If you have any questions, or I can be of any assistance, please do not hesitate to contact me.

Thanks so much for all you do for students, and best of luck this season!

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OHSAA MISSION STATEMENT

The Ohio High School Athletic Association's mission is to regulate and administer interscholastic athletic competition in a fair and equitable manner while promoting the values of participation in interscholastic athletics as an integral part of a student's educational experience. The OHSAA represents its member schools by recognizing and promoting academics, the safety of participants, good citizenship and lifelong values as the foundation of interscholastic athletics.

CALENDAR

2015 SWIMMING AND DIVING RULES INTERPRETATION MEETINGS

By OHSAA Board of Directors regulation, any school sponsoring interscholastic contests in high school swimming and diving must have the head girls and head boys swimming and diving coach, an assistant coach or the athletic administrator **participate in the online meeting option.** Any school failing to meet this requirement for both the girls and the boys swimming and diving program will be ineligible for any OHSAA sponsored tournament competition. **Attendance by 7-8th grade coaches is strongly encouraged.**

It will be the responsibility of the head girls and head boys swimming and diving coach, an assistant coach or athletic the administrator of each school and all officials **complete a complimentary online meeting no later than November 11, 2015.**

All OHSAA swimming and diving officials are also required to attend **an online meeting.** Officials who fail to attend rules meeting will be suspended the following year. Attendance is also required in order to be eligible for OHSAA tournament series assignments in the current year.

T
hose coaches or officials who do not complete the online state rules interpretation meeting by **Monday, November 11, 2015,** **shall be required to complete an online make-up meeting no later than November 30, 2015.** **The fee for this online make-up meeting is \$50.00.**

ONLINE RULES MEETING ACCESS

Officials should access their **m/OHSAA** account. Once in the system, there will be a link for the OFFICIALS online Rules Meeting. Simply log in, completing the required fields including the **SIX digit permit number**, and complete the course. Please note that **all screens of the presentation must be viewed** for credit to be provided.

The ONLINE Rules Meeting link will be available starting October 7 at 12:00 noon

The last day for completion of the online version as a complimentary meeting is **Monday, November 11, 2015 by 12:00 midnight.** **From November 12 through November 30 at midnight a \$50.00** late fee is charged for access to the online version.

Coaches should access the online version by navigating to the OHSAA's SWIMMING AND DIVING webpage at ohsaa.org. You will need your **SCHOOL ID NUMBER**, which you may obtain through your school's Athletic Director. Please note that **all screens of the presentation must be viewed** for attendance credit to be provided.

On or about **Monday, November 16,** all swimming and diving schools and officials will be notified **if they have NOT attended or completed a meeting.** Coaches will be notified through their school's Athletic Director. Therefore, there is **no need to double check attendance** until after this notification is sent out on **November 16.** Officials will have their profile page updated reflecting their attendance periodically. **PLEASE do not call the office for verification after completing the online version;** profiles are updated periodically and attendance may not be reflected until several days after completion.

INTERPRETERS	PHONE	EMAIL
Ken Gipe	419-341-3511	kgipe@cros.net
Deborah Moore	614-267-2502 Ext. 115	dmoore@ohsaa.org

IMPORTANT DATES

2015-16 OHSAA SWIMMING AND DIVING CALENDAR	
November 6, 2015	First Day of Coaching and Instruction
November 30, 2015	First Contest
January 11, 2016	Non-Interscholastic Competition No Longer Permitted (See Swimming/Diving Regulation 12-A-1. for additional information)
Aug 1, 2015 – Jan 25, 2016	Deadline for Entering or Withdrawing from the OHSAA Tournament
January 26, 2016	Deadline for Entering or Withdrawing from OHSAA Tournament with \$150 penalty
January 31, 2016	Seeding and Drawing Meeting (if held)
February 8-13, 2016	Sectional Tournaments
February 15-20, 2016	District Tournaments
February 24-27, 2016	State Tournaments – C.T. Branin Natatorium, Canton, Ohio

OHSAA CONTACT INFORMATION

OHSAA Office – 4080 Roselea Place, Columbus, OH 43214 ~ 614-267-2502 ~ 614-267-1677 (fax)

Name	Title	Responsibilities	E-Mail/Phone
Deborah Moore	Associate Commissioner	Oversees the sport & coordinates the tournaments; Rules Interpreter	dmoore@ohsaa.org
Beau Rugg	Assistant Commissioner	Oversees officials programs & tournament assignments	brugg@ohsaa.org
Jenn Close	Program Coordinator	Assists in the coordination of the sport & tournaments	jclose@ohsaa.org
Ken Gipe	Director of Development for Swimming and Diving Officiating	Responsible for the training and education of swimming and diving officials	419-341-3511 kgipe@cros.net

SWIMMING AND DIVING LINKS

National Federation of State High School Associations	nfhs.org
National Federation Educational Site	nfhslearn.com
National Interscholastic Swimming Coaches Association	niscaonline.org
Ohio High School Swim Coaches Association	ohssca.org
USA Swimming	usaswimming.org
USA Diving	usadiving.org
Our Kids Initiative	ourkidsinitiative.org
U.S. Paralympics	usoc.org/paralympics
Electronic Conversion Utility	swimmingworldmagazine.com/results/conversions.asp
Pam Cook – Tournament Data Support	pamswim@aol.com 440-808-9192 (H); 440-808-9692 (Fax)

IMPORTANT RULES RELATIVE TO SWIM SUITS

3-3-3 - Suits worn by swimmers shall be limited to the following requirements:

- a. only one swimsuit shall be permitted in competition. (A swimmer with special needs may request customization through his/her school to the OHSAA via a letter request.)
- b. the swimsuit shall be:
 1. constructed of a woven/knit textile material;
 2. permeable (100 percent to air and water); except for one post-construction, impermeable school name and/or logo which shall not exceed 9 square inches
 3. made so as not to aid in buoyancy and shall not be altered to aid in buoyancy;
 4. made with no zippers or other fastening system other than a waist tie for a brief or jammer and elastic material within the casing/ribbing in the terminal ends (straps, leg openings, and waist openings); and
 5. constructed so that the style/shape of the suit for males shall not extend above the waist nor below the top of the kneecap and for females shall not extend beyond the shoulders nor below the top of the kneecap, nor cover the neck.

PENALTIES (For ART. 2): When an official discovers a competitor wearing an illegal swimsuit by the wearing of two suits or a suit which is of an illegal construction, the official shall:

1. when observed prior to the start of the heat, notify the competitor to make legal the swimsuit before becoming eligible to compete. If the competitor cannot comply without delaying the start of the heat, the competitor is disqualified from that event and shall not be eligible for further competition until in a legal swimsuit.
2. when the race has officially begun (see Rule 1-3-4), disqualify the competitor at the completion of the heat;
3. when the starting device has been activated, disqualify the competitor at the completion of the heat; nullify the competitor's performance time and he/she shall not be eligible for further competition until in a legal swimsuit.

COACHES

OHIO HIGH SCHOOL SWIM COACHES ASSOCIATION

www.ohssca.org

Ohio High School Swimming Coaches Association Mission

- To Promote harmonious relationships between school administrators and coaches in their respective schools concerning the administration of athletics
- To assist in promoting pure, wholesome, amateur interscholastic athletics in the schools of Ohio
- To help maintain the highest possible educational, moral and physical standards for both the coach and the athlete
- To work together for the improvement of conditions in Ohio High School Athletics, such as; working for necessary rule changes, developing a close relationship with the office of the State Commissioner of Athletics and providing a clearing house of information for member coaches
- To endeavor to improve all sports in every phase by understanding the objectives of the various associations and giving our utmost cooperation
- To have a representative group of coaches to which athletic problems may be referred, especially swimming problems, with the goal of creating better relationships between schools and between the various athletic programs within the schools
- To promote good fellowship and social contacts among coaches
- To recognize and honor those who made outstanding contributions to the sport of swimming in the state of Ohio

Special Message from the Executive Committee of the OHSSCA

Dear Ohio High School Swimming & Diving Coach,

The Ohio High School Swimming Coaches Association, (OHSSCA) cordially invites you to attend the annual Coaches Clinic which will be held in Cleveland in conjunction with the American Swim Coaches Association on September 9-13. Click here to get more information: <http://www.swimmingcoach.org/worldclinic/> . As an attendee, you will enjoy many opportunities to refresh and energize your coaching methods, and learn new techniques for coaching swimmers today.

There are many benefits to joining the OHSSCA, whether or not you attend the Clinic. The OHSSCA is actively involved in promoting interscholastic competitive swimming and diving in cooperation with the OHSAA. In addition to being the conduit for passing along pertinent information, recommendations and proposals, we also are charged with the responsibility of selecting the recipients of Coaches Hall of Fame, Wirthwein, Larry Lyons Service, Sportsmanship Ethics and Integrity, Neil Skinner State Coaches of the Year, Officers, and Longevity Awards. We also provide participant awards at the state swim meet, specifically "Performer of the Meet" and All-Ohio certificates.

As a member of the OHSSCA, your athletes will be eligible to be selected as recipients for Academic All Ohio certificates and our \$500 scholarships that go to individuals from each gender and division. You also become eligible to receive and vote for the state awards cited above, in addition to district coach of the year honors.

In OHSSCA's most recent history, we have been instrumental in the changes regarding separation into divisions, the new state meet format, and limiting all districts and divisions to two automatic qualifiers. All of which were accomplished with the input and guidance of our member coaches.

OHSSCA encourages your attendance at the 2015 Clinic. If you choose not to attend, but want the perks of being a member of the Ohio High School Swimming Coaches Association, you can go to our website, www.ohssca.org to register. Please note, to be eligible for the previously mentioned awards, you must be a member by February 1st of 2016.

The OHSSCA would like to wish you the best of luck as we all look forward to a new season in Ohio High School Swimming.

Sincerely,

OHSSCA Executive Committee

2015-2016 OHSSCA Officers Directory

Title	Name	E-Mail	Phone
President	Matt Davis	davism@hudson.edu	(330)-858-3113
Past President	Andrea Sorg	asorg@bccsd.com	419-341-0744 (C)
Secretary	Tom Stacy	tstacy@swimstrongsville.org	(216)702-4924

Please refer to the OHSSCA website (www.ohssca.org) for other contact information.

IMPORTANT INFORMATION

▪ **Professionalism**

Your professionalism is of the utmost importance. Your athletes and fans will follow your lead. If you are respectful of the competition and the officials, your athletes and fans are more likely to do the same. If you are disrespectful of the competition and the officials, it will be reflected in the words and actions of your athletes and fans. Officials aren't perfect and mistakes will be made, but it is all part of the learning process for our young student-athletes. So please take those disappointments and turn them into positive learning experiences. What you permit, you promote.

Also, **Bylaw 8-3-1** of the OHSAA Handbook reads in part, "Protests arising from the decisions and interpretations of the rules by officials during the game will not be considered. Their decisions and interpretations are final." This means that correctable errors must be corrected during the contest. Officials and coaches must "keep their cool" during the contest so that all teams have an equal opportunity to win under the rules. It must be remembered at all times that the competition is being conducted for the athletes. Neither officials nor coaches would be involved except for the athletes.

▪ **Coaches' Comments to the News Media**

– OHSAA Sports Regulation B under Media Regulations
 OHSAA Bylaw 8, Section 2, reads in part, "Great care shall be exercised in the selection of officials, well in advance of the contest and agreed upon by schools involved. When the contest begins each school waives all of its rights so far as objecting to the officials." Public criticism of officials is a direct reflection upon those who were responsible for assigning the officials to the game. Officials are trained and expected to make no derogatory comments regarding the players, coaches, or schools. Coaches are expected to follow the same procedure. Failure to follow this request will result in disciplinary action.

▪ **Pre-Season Preparations**

During your pre-season preparations, invite a local official(s) to meet with your squad during pre-season workouts. It allows the officials to meet your athletes and discuss new rules. It gives your athletes an opportunity to ask questions and have a discussion prior to competition days. We would also recommend inviting an official to a pre-season meeting with your parents. Again, it provides a forum for healthy discussions and an opportunity for your parents to learn more about the game.

▪ **Scheduling Conflicts**

Certainly, scheduling conflicts are going to arise. **PLEASE COORDINATE WITH YOUR ATHLETIC ADMINISTRATOR TO ENSURE THAT OFFICIALS ARE NOTIFIED IN ADVANCE OF ANY CHANGES.** When dates, times, and / or locations are changed it not only affects the officials scheduled for that contest, but also other contests they are scheduled to work. Thanks so much for your assistance!

▪ **Protecting Athletic Eligibility**

If you have not received copies of the 2015-2016 OHSAA Athletic Eligibility Information Bulletin, which is written to explain the rules to coaches and student-athletes and their parents, please note that this publication is now in electronic format only and accessible from the OHSAA web site at www.ohsaa.org. See your school administrator for copies if these have not been distributed to your students. OHSAA rules require all schools to conduct mandatory pre-season orientation meetings for students, parents, booster club members and other individuals identified by the principal. **Failure to conduct these meetings shall result in a \$500 fine per sport.** These meetings afford the coach the opportunity to present information pertaining to school policy, athletic codes of conduct, OHSAA eligibility rules and details concerning the swimming program. The eligibility bulletins could be presented at this time. Also a DVD has been prepared to highlight eligibility issues, your school's code of conduct and sportsmanship, ethics and integrity issues.

Please remember that when parents sign their consent for their son or daughter's participation in interscholastic athletics on the OHSAA consent form that accompanies the Pre-Participation Physical Exam, they also are indicating that they have read and understood the OHSAA Athletic Eligibility Information Bulletin.

▪ **Inquiries**

Our OHSAA office is here to help as needed, but depending on the time of the year it can be difficult to reach us. However, there are other sources of assistance. Our website (www.ohsaa.org) includes a great deal of information that covers many of the inquiries we often receive. The website provides swimming and diving regulations, general sport regulations, tournament regulations, uniform regulations, etc. Your OHSSCA Officers are another great resource for you as well. Their contact information is provided on page 4 of this manual and can be found on their website (www.ohssca.org)

▪ **Pupil Activity Program/Coaching Permit**

All coaches in Ohio, paid and volunteer, must have the **Pupil Activity Program/Coaching Permit** among other requirements in order to coach in a member school. The OHSAA is committed to insuring that interscholastic coaches who work with young people in Ohio's schools are compliant with these requirements which are codified not only in OHSAA Bylaw 6 but also in Ohio's Administrative Code. In order to coach in Ohio, a coach must have:

1. Board approval
2. A Pupil Activity Program/Coaching Permit issued by the State Department of Education
3. A certificate indicating completion of the NFHS Fundamentals of Coaching course (go to www.nfhslearn.com to complete.) – verified by the school district.
4. A valid CPR card – verified by the school district.
5. A current FBI/BCI check – verified by the school district.
6. Proof of completion of a concussion course sponsored by the NFHS or the CDC – verified by the school district.

Failure to have any of these items renders the coach ineligible to be involved in interscholastic coaching. The OHSAA, in accordance with new general sports regulation 3 intends to do some random checks on these issues during the season. For any coaches who wish to coach swimmers or divers during the OHSAA tournaments, we will be requesting proof of these permits before the coach will be able to participate. Please see your principal or AD, and make every effort to secure these requirements BEFORE the season begins. Failure to have the proper credentials shall result in a fine of **\$250 per coach**.

CONTEST PROCEDURES

UNIFORMS (Rule 3-3)

The OHSAA has become increasingly concerned about violations that relate to uniforms and jewelry as referenced in Rule 3-3. Please note the following items that are part of the rules code and shall be enforced:

- ❑ **Suit of a decent appearance.** Coaches are expected to insist on this standard, and officials are expected to enforce this rule. Of particular concern in Ohio are boys' suits that do not cover the buttocks. Coaches are urged to review this regulation with members of their squads so there will be no misunderstanding.
- ❑ **Manufacturer's Logo/Trade Name.** Rule 3-3-1 permits ONE visible, manufacturer's logo/trade mark or reference name *not to exceed 2¼ square inches and not exceeding 2 ¼" in any dimension*, on each item of uniform apparel. The rules clearly define uniform apparel to include the suit and swim cap/hat but not the goggles. Coaches and athletes are ultimately responsible for compliance with this rule.
- ❑ **Jewelry** - The NFHS has removed the prohibition on wearing jewelry. The wearing of a medical alert is still encouraged for purposes of risk minimization. **Thus, there shall be no penalty for wearing jewelry provided the jewelry is not deemed dangerous by the referee. Therefore, in accordance with Rule 3-3-5, a coach must certify that all swimmers and divers are legally attired.**
- ❑ **Coaches' Certification.** Rule 3-3-5 requires the coach to verify with the meet referee that all his/her competitors are legally attired. Officials shall ask this question of all coaches prior to any OHSAA competition. Note: The pool must be cleared prior to this mandatory meeting.
- ❑ **American Flag-** NFHS and OHSAA rules permit one American flag, not to exceed 2 x 3 inches on each piece of the uniform. Multiple flags or flags of other countries are not permitted regardless of whether they are sewn on the suit or woven into the material. In addition it is not permissible to place pictures, language or emblems on high school uniforms unless they refer to the school name, mascot or the sport or have been approved by the OHSAA.
- ❑ **School/Mascot Name or Logo** - OHSAA rules permit a school name or school mascot/logo to be on the school uniform, in this case the swim or diving suit. Swimming rule 3-3-2, and its 9 square inches restrictions, refers specifically to a non-permeable post construction logo or name. School names that are woven into the suit material are not required to meet the size standard of this rule.

EXHIBITION COMPETITION

Because of the MANY questions regarding how to administer and score Varsity and JV competition, we have established a "recommended" method using Meet Manager and/or Team Manager. The following link will take you to the recommended method of running and scoring these JV events. <http://www.seowvswim.org/OHSAA/>.

The suggested method is to use a 48-event program with the Varsity events numbered 1-24 and the JV events numbered 101-124. We are recommending running the JV events first followed by the corresponding Varsity event. Event 101 followed by 1, 102 followed by 2, etc. Any event not being competed in the JV meet would be eliminated. This method will require some training of computer and timing system operators, but in running our trial meets it worked quite well.

If you have established a method of handling this within the "no exhibition" rule please understand that we **are not** requiring you to use the recommended method.

Jon Reidler from the Central district worked with Hy-Tek on setting this up and has run a number of meets using this method and found it to work very well. If you have any questions, please feel free to e-mail Jon at reidlej@yahoo.com to have those questions or concerns answered. We hope this method helps those who have experience problems with this situation.

To assist you further, the following is reprinted.

Rule 3-2-1a - Exhibition and Sports Regulation 28

The OHSAA has received several inquiries as to the definition and interpretation of "exhibition" competition. Please note that the OHSAA has a state association policy prohibiting "exhibition" competition; therefore, **National Federation Rule 3-2-1a does not apply.**

- ❑ An exhibition swimmer/diver is one that does not score points or count in the official standings for a competition.
- ❑ The OHSAA does not permit exhibition competition as described above.
- ❑ Junior varsity, reserve or class competition (non-varsity) is not exhibition competition. By rule and OHSAA adoption (NFHS Rule 5-1-1), events for swimming and diving may be modified for such competition. Those events shall be scored..

For example, two high schools may agree to contest and score five selected events for junior varsity athletes during a

varsity dual meet. Such a competition must be mutually agreed upon prior to the competition by the schools and all contest officials informed of the format well in advance of the date.

This is just one example of why the OHSAA strongly recommends that schools use official OHSAA contracts and that contest officials insist upon a written contract to officiate a contest.

It is unreasonable to expect officials to work more events than what they had originally agreed to officiate.

- ❑ In meets during which both varsity and non-varsity contests are being competed, an individual athlete may participate in both contests provided the athlete does not exceed the event limitations – four events no more than two of which may be individual events.
- ❑ Officials should refuse to officiate exhibition events in swimming and diving competition.
- ❑ Officials are covered under the NFOA liability insurance policy when working interscholastic swimming and diving competition.

SPORTS REGULATION 7.2.2 – PARTICIPATING IN A NON-INTERSCHOLASTIC CONTEST WHILE A MEMBER OF A SCHOOL SQUAD – INDIVIDUAL SPORTS

This regulation states that once an athlete in an individual sport has participated in an interscholastic contest for his/her school, the athlete may not compete in a non-interscholastic contest in the same sport during the school's season. The maximum penalty for such non-interscholastic participation while a member of the school squad is ineligibility for school competition for the remainder of the school's season.

The Commissioner's office has made exceptions to this regulation (see 7.7.1 and 7.7.2) for students who are participating in Special Olympics or Paralympics events OR in the event that the athlete has been selected to compete as a member of a national team or has been invited to participate in national or international competition by virtue of his or her past performance in the sport. In the sport of swimming and diving the following **guidelines** have been used to determine waivers:

- ❑ The student has been selected as a member of the junior or senior national team in swimming and/or diving by the achievement of national standards in an event/events.
- ❑ The student was either the champion or the runner-up in the OHSAA State Swimming and Diving Tournament the immediately preceding year.

The intent of the waiver is to protect the integrity of the regulation and the interscholastic program while allowing the development of national-caliber athletes who have been invited to compete non-interscholastically during the school season. **The procedure for requesting the waiver requires that the principal or official designee of the member school direct a request to Dr. Deborah Moore, Associate Commissioner, at the OHSAA. Please include the supporting documentation with the letter of request. Each request will be reviewed on an individual basis.**

ENTRY LIMITATIONS – OHSAA TOURNAMENT SERIES

Coaches should note that the individual entry limitations as specified in Rule 3-2-1 apply to the OHSAA tournament series. Exceeding entry limitations is considered a violation of eligibility standards and may be penalized whenever discovered, including after a competition has been completed. Each level of tournament (sectional, district and state) is considered a separate championship competition even though it is a qualifying event for further tournament participation. Hence, a competitor may swim/dive in a maximum of four events, no more than two of which shall be individual events, in each level of tournament competition. **This includes the preliminaries and finals of each respective level.**

For example, in district competition, a swimmer may swim in the 50 yd. Freestyle, the 100 yd. Backstroke and as a member of the 200 yd. Medley Relay and the 200 yd. Freestyle Relay in the preliminaries. If this swimmer qualifies to the finals in the 100 yd Backstroke but not the 50 yd. Freestyle, and both relays qualify to the finals as well, he/she is entitled to swim only the 100 Back, and both or either the 200 Free Relay and the 200 Medley Relay in the finals. He is NOT entitled to swim in a third relay even though his school may have qualified that relay to the finals.

In other words, failure to qualify in one of the individual events in the prelims does not permit the athlete to exceed the entry limitations by swimming one individual event and three relays in the finals. Such action would constitute competing in five events. The penalty for that is disqualification from the fifth event and from further competition in the tournament. In this

case, the athlete would be disqualified from the 400 yd. Freestyle Relay and her team would forfeit points, awards and qualification to the state tournament, if applicable. If this same competitor fails to qualify for the next level of competition (state tournament) in one of his or her individual events, and the school qualifies three relays, the athlete could swim in the one individual event and the three relays at the state tournament. This would not exceed the event limitation as the next level of competition is considered a separate championship event.

Schools may change names on relay cards and include any athlete who is on the eligibility certificate when the first level of tournament competition begins. It is not required that the slate of names remains the same throughout the tournament series.

NOTE: It is the coach's responsibility to manage the entry limitations for his or her team. This is not a contest official's responsibility.

INTERPRETATION OF EJECTION FOR UNSPORTING CONDUCT

Fortunately, the sport of swimming and diving is quite "healthy" in terms of the conduct of the student-athletes, the coaches and other team personnel involved. **During the 2014-2015 season, there were no ejections for unsporting conduct – Very Commendable.** However, it is necessary to provide a written interpretation of those acts that are considered "ejections" and shall require a two-contest suspension for either the coach or participant.

The purpose of this section is to clarify for both coaches and officials the official interpretation of OHSAA General Sports Regulations as they pertain to swimming and diving. The violations for which a competitor or coach shall be ejected from a competition are found in Section 6 of Rule 3 beginning on page 31 of the 2015-2016 NFHS Swimming and Diving rules book. This section is entitled "Conduct." Although the word ejection is not used in the rules book, the **following penalties**, when applied, **shall result in the two contest suspension required by OHSAA sports regulations:**

- a. Disqualification from further participation for unsporting conduct which violates Rule 3-6-1 (a), (b) or (c) or any other act that the referee deems unsporting.
- b. Disqualification from further participation for use of any tobacco product, which violates Rule 3-6-2.
- c. Disqualification from further participation for a non-participating swimmer or diver (in the on-going event) who enters the water while a race is in progress, which violates Rule 3-6-3.
- d. Disqualification from further competition for performing on-site shaving before, during or after the meet – Rule 3-6-7 – Penalty. **NOTE: This rule was developed to be in full compliance with universally accepted "Communicable Disease Procedures." Please see the NFHS rules book for a complete list of these procedures. Coaches should prohibit shaving at any time during practices and training as well as at a competition site. In addition, they should discuss with student-athletes the potential danger of sharing razors.**
- e. Disqualification from the event and the competition when a competitor does not leave the pool immediately when requested to do so by the referee – Rule 3-6-6 Penalty.
- f. Examples of disqualifications that are not ejections include: submitting an incomplete or inaccurate entry card; exceeding the contest event limitations; failing to compete in all heats, races, rounds of competition; failing to swim in the assigned lane; contacting the bottom of the pool; as a competitor in that event, reentering the water during the race or prior to the race without the referee's approval (This violation brings an event disqualification but would not be an ejection unless further misconduct resulted); or any stroke form violation.

In addition, any coach who is ejected from a contest for unsporting conduct as described above, in addition to the two contest denial of participation shall be fined \$100 and shall take the course entitled "**Teaching and Modeling Behavior**" within 30 days of the ejection. This course can be taken online at www.nfhslearn.com, and the cost is \$20.00

OHSAA WEEKLY ROTATION OF VOLUNTARY DIVE GROUPS AND OHSAA EXPERIMENT

Ohio has received permission to experiment with NFHS Rule 9-4-6, which references diving in competition other than a championship meet. **The highlighted text represents the change for 2015-16 which is the third and final year of our experiment. This means that unless the NFHS makes a change to this rule, we shall be forced to return to the rule itself.**

In these other meets, the competition shall consist of one voluntary dive, ~~which shall be done first~~ **which must be designated and can be performed in any order.** Week 1 = forward group, Week 2 = back group, Week 3 = inward group, Week 4 = twisting group, Week 5 = reverse group, etc., and five optional dives, coming from four of the five groups and which may include any of the dives other than the voluntary dive. **The 6 dives may be done in any order.** Any dive from a group may be designated as a

voluntary dive. It will receive its assigned dd through 1.8. Any designated voluntary dive with a dd greater than 1.8 will be assigned a dd of 1.8.

<u>WEEK OF COMPETITION</u>	<u>DIVE</u>
1 – 11/30	Forward Group
2 – 12/7	Back Group
3 – 12/14	Inward Group
4 – 12/21	Twist Group
5 – 12/28	Reverse Group
6 – 1/4	Forward Group
7 – 1/11	Back Group
8 – 1/18	Inward Group
9 – 1/25	Twist Group
10 – 2/1	Reverse Group
11 – 2/8	Forward Group
12 – 2/15	Back Group
13 – 2/22	Inward Group

NOTE: As adopted by Rule 9-4-6 2015-16 NFHS Swimming and Diving Rules Book

EJECTION REPORT FORMS

COACHES/PLAYERS EJECTION FROM A SWIMMING OR DIVING COMPETITION

Officials shall file a written report with the school and the OHSAA office whenever a coach or a player is ejected from a contest. Use the Special Report Form provided to all officials. The form may also be obtained by contacting the Association office or the local officials' association secretary. In addition, the official should telephone the school principal or athletic administrator no later than the next business day after the ejection unless the official has notified that administrator at the match site. The offending school (coach, athletic administrator or principal) must file a written report with the OHSAA anytime a coach or player is ejected from a contest, home or away.

THE PRE-MEET CONFERENCE

Regular Season

- The referee shall meet with the starter, a captain and the head coach from each school to discuss meet procedures, special instructions, pool conditions and sporting conduct that is expected.
- Each coach shall verify to the referee that all competitors under his/her supervision are legally attired and free of all jewelry
- This conference should take place 30 minutes prior to the first event.
- No athletes shall be in the pool during this conference.

Tournament

- Refer to tournament regulations for information regarding this procedure

REFERENCE INFORMATION

The safety of our student-athletes is of utmost concern at all times. Information regarding the following important topics can be found at www.ohsaa.org and at www.nfhs.org:

- Heat Stress and Athletic Participation
- Recommendations for Hydration to Prevent Heat Illness
- Suggested Guidelines for Management of Concussion in Sports
- Communicable Disease Procedures (can also be found in the NFHS 2005-06 Rules Book)
- Disordered Eating
- Information on Nutritional Supplements
- Links to the following sites:
 - ❑ Joint Advisory Committee on Sports Medicine
 - ❑ Ohio Athletic Trainers Association
 - ❑ American Medical Society for Sports Medicine
 - ❑ Ohio Parents for Drug Free Youth
 - ❑ National Athletic Trainers Association (NATA)
 - ❑ Gatorade Sports Science Institute News

Safety Emphasized

Adherence to guidelines designed to protect all participants in the sports of swimming and diving is mandatory. Please refer to the Rules Book, Rule 2, pages 12-17, for the specific, mandatory pool, lane and equipment specifications that have been adopted for competition for all Ohio schools. For Diving, Rule 9 explains all safety information.

It is paramount that coaches review correct techniques with swimmers and ensure that all NFHS rules regarding water depth are strictly observed.

Diving

Please refer to NFHS Swimming and Diving Rule 9 1-1 for specific standards for the pool, the diving board and other equipment. Note that pools constructed after January, 1987 must have a water depth of 12 feet or more.

OHIO DEPARTMENT OF HEALTH AND NFHS WATER DEPTH STANDARDS

In June of 2000, the state of Ohio adopted the following regulations for swimming pool operators.

Regulation 3701-31-04 (I) provides that any operator of a swimming facility in this state may permit diving from starting blocks or the pool deck into shallow water for competitive racing events PROVIDED the water depth in those areas is no less than four feet. (Note: A complete transcript of all safety regulations including this one can be accessed at www.odh.state.oh – the Ohio Department of Health’s Website.) **In addition, NFHS rules now require that this minimum depth of four feet at the point of entry for racing starts during practice or competition be measured for a distance from the end of the wall to minimum of 16 feet, 5 inches (5 meters) from the end wall.**

This means that schools sponsoring swimming and diving have **two options**:

1. **Relocate the starting blocks to deep water** (at least 4 feet in depth for a minimum of 5 meters distance from the end wall) **OR**
2. **Start all races in the water** and require all members of relay teams to do the same.

In summary, the NFHS and the Ohio High School Athletic Association urge all member schools with competitive swimming and diving programs to review the suitability of the facilities in which they practice and compete in swimming and diving. Although the OHSAA does not involve itself in coaching strategies or techniques, swimming and diving coaches should review their procedures involving all aspects of instruction as they relate to safety and should keep current on all safety-related developments in the sport.

Lifeguards Required for Interscholastic Swimming and Diving Competition and Training

In accordance with final rule 3701-31-05 of Ohio's Health and Safety Code, the licensee of a public swimming pool, public spa or special use pool shall provide lifeguards. This includes pools used for interscholastic swimming and diving practice and competition. Please see the complete text of these rules by linking from the OHSAA web site at www.ohsaa.org or directly to the Ohio Department of Health site at www.odh.state.oh.us.

It is OHSAA policy to conduct competition in spite of an official's concern about whether or not a school is compliant with this Administrative code. Thus, the competition should be conducted as contracted and any suspected violation of this code reported to the OHSAA for further review.

PUBLIC LAW 110-140—POOL AND SPA SAFETY (also known as the Virginia Graeme Pool and Spa Safety Act)

As enacted by Congress and effective on December 19, 2008, each public pool and spa in the United States shall be equipped with anti-entrapment devices or systems that comply with the ASME/ANSI A112.19.8 performance standard, or any successor standard; and (ii) each public pool and spa in the United States with a single main drain other than an unblockable drain shall be equipped, at a minimum, with 1 or more of the following devices or systems designed to prevent entrapment by pool or spa drains that meets the requirements of subparagraph (B):

- (I) SAFETY VACUUM RELEASE SYSTEM.—A safety vacuum release system which ceases operation of the pump, reverses the circulation flow, or otherwise provides a vacuum release at a suction outlet when a blockage is detected, that has been tested by an independent third party and found to conform to ASME/ANSI standard A112.19.17 or ASTM standard F2387.
- (II) SUCTION-LIMITING VENT SYSTEM — A suction- limiting vent system with a tamper-resistant atmospheric opening.
- (III) GRAVITY DRAINAGE SYSTEM.—A gravity drainage system that utilizes a collector tank.
- (IV) AUTOMATIC PUMP SHUT-OFF SYSTEM.— An automatic pump shut-off system.
- (V) DRAIN DISABLEMENT.—A device or system that disables the drain.
- (VI) OTHER SYSTEMS.—Any other system determined by the Commission to be equally effective as, or better than, the systems described in subclauses (I) through (V) of this clause at preventing or eliminating the risk of injury or death associated with pool drainage systems.

(B) APPLICABLE STANDARDS.—Any device or system described in subparagraph (A)(ii) shall meet the requirements of any ASME/ANSI or ASTM performance standard if there is such a standard for such a device or system, or any applicable consumer product safety standard.

(2) PUBLIC POOL AND SPA DEFINED.—In this subsection, the term “public pool and spa” means a swimming pool or spa that is— (A) open to the public generally, whether for a fee or free of charge; (B) open exclusively to— (i) members of an organization and their guests; (ii) residents of a multi-unit apartment building, apartment complex, residential real estate development, or other multi-family residential area (other than a municipality, township, or other local government jurisdiction); or (iii) patrons of a hotel or other public accommodations facility; or (C) operated by the Federal Government (or by a concessionaire on behalf of the Federal Government) for the benefit of members of the Armed Forces and their dependents or employees of any department or agency and their dependents.

(3) ENFORCEMENT.—Violation of paragraph (1) shall be considered to be a violation of section 19(a)(1) of the Consumer Product Safety Act (15 U.S.C. 2068(a)(1)) and may also be enforced under section 17 of that Act (15 U.S.C. 2066). **SEC. 1405.**

STATE SWIMMING POOL SAFETY GRANT PROGRAM. (a) IN GENERAL.—Subject to the availability of appropriations authorized by subsection (e), the Commission shall establish a grant program to provide assistance to eligible States.

For more information, please go to <http://www.poolsafety.gov/pssa.pdf> or consult with your school's general counsel and/or local Department of Health.

Information on Concussion Management

CONCUSSION REGULATIONS – UPDATED FOR 2015-16

DATE OF IMPLEMENTATION – APRIL 26, 2013

Implementation of State Law and NFHS Playing Rules Related to Concussion and Concussed Athletes and Return to Play Protocol

Notwithstanding the leading role that the Ohio High School Athletic Association has played in the area of developing policies concerning concussion prevention, recognition and management, in December of 2012, Ohio's Governor Kasich signed into law legislation that was passed by Ohio's 129th General Assembly which incorporated much of what the OHSAA regulations previously mandated. This law adds several aspects to previous OHSAA regulations. Therefore, in order to be fully compliant with this law as signed by our Governor, modifications have been made to OHSAA policy. These modifications are set forth in these updated Concussion Regulations.

It is important for all individuals involved in interscholastic athletics to recognize the potential for catastrophic injury and even death from concussions. Thus it is extremely important that each coach, administrator, contest official and medical support personnel review their responsibilities in protecting students. Further both students and parents have responsibilities in this area as well.

Note: It has always been the ultimate responsibility of the coaching staff, in all sports, to ensure that students are only put into practice or contests if they are physically capable of performing. However, all individuals involved in the conduct of interscholastic competition have responsibilities in this endeavor.

In January 2011, the OHSAA Board of Directors adopted a sports regulation which incorporated the National Federation of State High School Associations (NFHS) playing rules related to concussion recognition and management. On April 26, 2013, legislation adopted by Ohio's General Assembly on concussion and head injuries in youth sports became effective. On February 14, 2013, the OHSAA Board of Directors mandated that these regulations become effective on April 26, 2013 for the remainder of the spring sports season and thereafter. This OHSAA regulation, as amended to incorporate this recent legislation, now reads:

Any student, while practicing for or competing in an interscholastic contest, who exhibits signs, symptoms or behaviors consistent with having sustained a concussion or head injury (such as loss of consciousness, headache, dizziness, confusion or balance problems) shall be immediately removed from the practice or contest by either of the following:

- 1) The individual who is serving as the student's coach during that practice or competition.
- 2) An individual who is serving as a contest official or referee during that practice or competition.

RETURN TO PLAY PROTOCOL

If a student is removed from practice or competition due to a suspected concussion or head injury, the coach or referee who removes the student shall not permit the student, **ON THE SAME DAY THE STUDENT IS REMOVED**, to return to that practice or competition or to participate in any other practice or competition for which the coach or contest official is responsible. Thereafter, which means no earlier than the next day, the coach or contest officials shall not permit the student to return to practice or competition until both of the following conditions are satisfied:

- 1) The student's condition is assessed by either of the following:
 - a. A physician, who is a person authorized under Chapter 4731 of the Ohio Revised Code (OCR) to practice medicine and surgery or osteopathic medicine or surgery (M.D. or D.O.)
 - b. Any other licensed health care provider that the school district board of education or other governing authority of a chartered or non-chartered nonpublic school, authorizes to assess the student who has been removed from practice or competition.
- 2) The student receives **written authorization** that it is safe for the student to return to practice or competition from a physician or other licensed health care provider authorized to grant the clearance. Click here <http://ohsaa.org/medicine/AuthorizationToReenter.pdf> to retrieve the OHSAA's Medical Authorization to Return To Play (RTP) form.

A school district board of education or governing authority of a chartered or non-chartered nonpublic school may authorize a licensed health care provider who is NOT a PHYSICIAN to make an assessment and grant authorization for a student to return to participation ONLY if the provider is acting in accordance with one of the following as applicable to the provider's authority to practice in Ohio:

- 1) In consultation with a physician;
- 2) Pursuant to the referral of a physician;
- 3) In collaboration with a physician, or
- 4) Under the supervision of a physician.

Note: A physician or other licensed health care provider who makes an assessment or grants clearance for a student to return to participation may be a volunteer.

COACHES REQUIREMENTS

All coaches, paid and volunteer, must possess a current Department of Education-issued Pupil Activity Program/Coaching Permit. When renewing this permit, the coach will be required to complete an online concussion education course as stipulated in the section entitled **Approved Online Concussion Education Course**. This course is valid for three years and expires at the time the Pupil Activity Program/Coaching Permit expires.

CONTEST OFFICIALS REQUIREMENTS

New legislation signed into law by the Governor provides that no school "shall permit" an individual to referee interscholastic athletic contests unless the individual holds a Pupil Activity Program/Coaching Permit or has successfully completed within the last three years a training program in concussion recognition. Therefore, all OHSAA licensed officials shall possess either a current Department of Education-issued Pupil Activity Program/Coaching Permit or **show evidence of completing an approved online concussion education course** as stipulated in the section entitled **Approved Online Concussion Education Courses**. This course is valid for three years from the date of completion.

STUDENT AND PARENT REQUIREMENTS

All students and their parents or legal guardians shall review and sign the "Concussion Information Sheet" which has been developed by the Ohio Department of Health and which shall be distributed by OHSAA member schools to all students and their parents prior to each sports season. Students and parents shall review and sign this form each year and should keep a copy of the form. In addition, parents and students are encouraged to complete an approved concussion education course. The Concussion Information Sheet can be found here: <http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Interscholastic%20Concussion%20Form%20-%20ODH%20Revised%202.ashx>

APPROVED ONLINE CONCUSSION EDUCATION COURSES

The following free online training courses have been approved by the Ohio Department of Health for coaches and contest officials:

National Federation of State High School Associations Concussion in Sports - What you Need to Know:

<http://www.nfhslearn.com/electiveDetail.aspx?courseID=38000>

(This free online course is available through the NFHS. Click the “order here” button, and complete a brief registration form to take the course. Follow these steps to complete the course:

1. Click on the button that says “Please Login to Order.” In the window that appears, click “Register Now.”
2. When your registration is complete, you may "order" the free concussion course offered along the left-hand side of the page. Continue following prompts. Although it may look like you will be charged for the course, there is no cost.
3. Once you've completed "Checkout," you will be able to take the free online course.
4. When you have completed and passed the course, you have the option of printing a certificate of completion.
5. All Ohio Officials should select this option to print, retain a copy of the certificate and carry it with them to all contests.

Centers for Disease Control and Prevention Heads Up Concussion in Youth Sports On-Line Training Program:

http://www.cdc.gov/concussion/HeadsUp/online_training.html -

PLEASE NOTE: Both courses offer a “certificate of completion” upon successful passage. The NFHS course allows organizations to search for and [track coaches and other individuals such as contest officials who have completed the course](#), while the CDC course does not.

FREQUENTLY ASKED QUESTIONS

1. **What are the “signs, symptoms, or behaviors consistent with a concussion?”** The National Federation rule lists some of the signs, symptoms and behaviors consistent with a concussion. The U.S. Department of Health and Human Services, Centers for Disease Control and Prevention has published the following list of signs, symptoms and behaviors that are consistent with a concussion:

SIGNS OBSERVED BY OTHERS	SYMPTOMS REPORTED BY ATHLETE
<ul style="list-style-type: none"> • Appears dazed or stunned • Is confused about assignment • Forgets plays • Is unsure of game, score, or opponent • Moves clumsily • Answers questions slowly • Loses consciousness • Shows behavior or personality changes • Cannot recall events prior to hit • Cannot recall events after hit 	<ul style="list-style-type: none"> • Headache • Nausea • Balance problems or dizziness • Double or fuzzy vision • Sensitivity to light or noise • Feeling sluggish • Feeling foggy or groggy • Concentration or memory problems • Confusion

2. **Who is responsible for administering this rule?**
All individuals who have responsibilities and duties in the interscholastic athletics environment are responsible: coaches, contest officials, administrators, students, parents and medical personnel.
3. **What is the role of coaches in administering this rule?**
 - Coaches are to review and know the signs and symptoms of concussion and to prohibit any athlete who displays these signs or symptoms from participating in a practice or a contest.
 - Coaches are not medical professionals and have no authority to determine whether or not a student has sustained a concussion. The coach is responsible for insuring that the student’s parents are notified and the student is referred to a medical professional.
 - Coaches shall be aware that any student removed from a practice or a contest due to a suspected concussion or head injury **shall not return to participation on the same day as the removal.**
 - Coaches shall possess a current Pupil Activity Program/Coaching Permit and shall take one of the approved online concussion courses upon renewal of the permit.
4. **What is the role of contest officials in administering the rule?**

- Officials are to review and know the signs and symptoms of concussion and to direct immediate removal of any student who displays these signs or symptoms. When informing the head coach about removal of an athlete, the official shall be accompanied by another (second) official if possible.
- An official **shall not permit the athlete who has been removed under this rule to return to competition that same day.**
- If a contest official is aware that a student has been permitted to return to competition on the same day as removal, that official shall immediately stop play and remove that student from competition and report the incident to the OHSAA.
- Note that officials are not medical professionals and have no authority to determine whether or not a student has sustained a concussion. The official is responsible for directing removal when he or she observes signs and symptoms that may indicate a student is concussed.
- All Officials shall possess either a current Pupil Activity Program/Coaching Permit or shall complete one of the online concussion courses which are valid for three years from the date of completion.
- At initial licensure or renewal of the OHSAA officiating permit, the official shall indicate that he or she has either a current Pupil Activity Program/Coaching Permit or has completed one of the approved online concussion courses.
- All officials should carry with them evidence of completion of one of these options at all times while officiating a contest.
- Officials are required to submit to the OHSAA the "OHSAA Concussion Report" within 48 hours whenever a student has been removed from a contest under this regulation.

5. What are the expectations of student-athletes in concussion management?

- While all individuals involved in the interscholastic athletics program have a responsibility to recognize the potential for catastrophic injury and even death from concussions, it is also the responsibility of student-athletes to recognize the signs, symptoms and behaviors consistent with a concussion.
- Student-athletes who exhibit symptoms such as loss of consciousness, headache, dizziness, confusion or balance problems, have the responsibility to report these immediately to their coach and/or health care professional. Teammates also share the responsibility to report these symptoms when they are exhibited by a fellow student-athlete.
- Student-athletes shall review and sign, on an annual basis, along with their parents or legal guardians, the Ohio Department of Health's Concussion Information Sheet found on the OHSAA website and at this link
<http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Interscholastic%20Concussion%20Form%20-%20ODH%20Revised%202.ashx>

6. Who decides if an athlete has not been concussed and/or who has recovered from a concussion?

- **Only** an M.D. (Medical Doctor), D.O. (Doctor of Osteopathy), or another health care provider approved by the school's Board of Education or other governing body who is acting in accordance with one of the following as applicable to the provider's authority to practice in Ohio:
 - 1) In consultation with a physician;
 - 2) Pursuant to the referral of a physician;
 - 3) In collaboration with a physician;
 - 4) Under the supervision of a physician.

is empowered to make the on-site determination that an athlete has **not** received a concussion. Even if that determination has been made, however, the student may not return to practice or competition on the same day he/she has been removed from a practice or competition (see No. 7 below).

- If any one of these physicians or authorized medical providers has answered that "yes" there has been a concussion, that decision is final.

7. Can an athlete return to play on the same day as he/she has been removed from a practice or competition for a suspected concussion?

- No, under no circumstances can that athlete return to play that day.
 - No coach or contest official shall allow a student to return to practice or to competition on any day after the initial removal until that student has been assessed and cleared for return with **written authorization** by a physician or licensed health care provider authorized by the school.
 - If the event continues over multiple days, then the designated event physician has ultimate authority over return to play decisions.
- 8. Once the day has concluded, who can issue authorization to return to practice/competition in the sport for a student who has diagnosed with a concussion?**
- Once a concussion has been diagnosed by a physician or other approved health care provider, only a physician or approved provider can authorize subsequent Return To Play (RTP), and such authorization shall be in writing to the administration of the school. This written **RTP authorization shall be kept at the school indefinitely** as a part of that student's permanent record. Click here <http://ohsaa.org/medicine/AuthorizationToReenter.pdf> to access the OHSAA "Medical Authorization to Return to Play" Form.
 - School administration shall then notify the coach as to the permission to return to practice or play.
- 9. What should be done after the student is cleared by an appropriate health care professional?**
- After a clearance has been issued, the student's actual return to practice and play should follow a graduated protocol.
 - The National Federation of State High School Associations has included the following graduated protocol in its Suggested Guidelines for Management of Concussion in Sports: (**Note:** This is simply a suggested protocol. The appropriate health care professional who issues the clearance may wish to establish a different graduated protocol.)

NFHS SUGGESTED MEDICAL CLEARANCE RETURN TO PLAY PROTOCOL

1. No exertional activity until asymptomatic.
2. When the athlete appears clear, begin low-impact activity such as walking, stationary bike, etc.
3. Initiate aerobic activity fundamental to specific sport such as running or skating, and may also begin progressive strength training activities.
4. Begin non-contact skill drills specific to sport such as dribbling, fielding, batting, etc.
5. Full contact in practice setting.
6. Game play/competition.
 - Athlete must remain asymptomatic to progress to the next level. (It is often suggested that an athlete not be allowed to progress more than one level per day.)
 - If symptoms recur, athlete must return to previous level and should be reevaluated by an appropriate health care professional.
 - Medical check should occur before contact. (Final written clearance from the medical professional shall be obtained before the athlete engages in any unrestricted or full contact activity.)

QUICK LINKS FROM THE OHIO DEPARTMENT OF HEALTH

[Ohio Department of Health Concussion Information Sheet](http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Interscholastic%20Concussion%20Form%20-%20ODH%20Revised%202.ashx) -

<http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Interscholastic%20Concussion%20Form%20-%20ODH%20Revised%202.ashx>

[Online Concussion Management Training](http://www.healthyohioprogram.org/concussion.aspx#Training) -<http://www.healthyohioprogram.org/concussion.aspx#Training>

[Ohio's Return to Play Law: Frequently Asked Questions](http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Frequently%20Asked%20Questions%20Updated%202513.ashx) -

<http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Frequently%20Asked%20Questions%20Updated%202513.ashx>

[Ohio's Return to Play Law: What Coaches and Referees Need to Know](http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Return%20to%20Play%20-%20What%20Coaches%20Need%20to%20Know%20-%20School%20Sports%20-%20Final.ashx) -

<http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Return%20to%20Play%20-%20What%20Coaches%20Need%20to%20Know%20-%20School%20Sports%20-%20Final.ashx>

[Ohio's Return to Play Law: What Parent/Guardians Need to Know -](#)

<http://www.healthyohioprogram.org/~media/HealthyOhio/ASSETS/Files/injury%20prevention/concussion/Return%20to%20Play%20-%20What%20Parents-Guardians%20Need%20to%20Know%20-%20School%20Sports%20-%20Final.ashx>

ADDITIONAL CONCUSSION RESOURCES

[Ohio Department of Health, Violence and Injury Prevention Program - Sports/Recreation Traumatic Brain Injuries -](#)

<http://www.healthyohioprogram.org/vipp/child/tbi.aspx>

CDC Heads Up: Concussion in Youth Sports

Nationwide Children's Hospital – Concussion Information Toolkit - <http://www.nationwidechildrens.org/concussion-toolkit>

CDC Materials on Returning to School for Parents, School Nurses and Educators -

<http://www.cdc.gov/concussion/HeadsUp/schools.html>

Ohio Legislative Service Commissioner HB 143 Bill Analysis - <http://www.lsc.state.oh.us/analyses129/12-hb143-129.pdf>

Brain Injury Association of Ohio – www.biaoh.org



Ohio High School Athletic Association
 4080 Roselea Place, Columbus, Ohio 43214
 PH: 614-267-2502; FAX:614-267-1677
 ohsaa.org

MEDICAL AUTHORIZATION TO RETURN TO PLAY WHEN A STUDENT HAS BEEN REMOVED DUE TO A SUSPECTED CONCUSSION

Ohio State Law as well as NFHS rules and OHSAA policy require a student who exhibits signs, symptoms or behaviors associated with concussion to be removed from and/or prevented from participating or continuing to participate in any practice or contest (sports activity) and **not permitted to participate in or reenter practice or competition on the same day as the removal!** . After these symptoms are identified, **written medical authorization from a physician (M.D. or D.O.)** or another qualified licensed medical provider, who works in consultation with, collaboration with or under the supervision of an M.D. or D.O. or who is working pursuant to the referral by an M.D. or D.O., AND is authorized by the Board of Education or other governing board, **is required to grant clearance for the student to return to participation.** This form shall serve as the authorization that the physician or licensed medical professional has examined the student, and has cleared the student to return to participation. The physician or licensed medical professional must complete this form and submit to a school administrator prior to the student's resumption of participation in practice and/or a contest. **To reiterate, this student is not permitted to reenter practice or competition on the same day as the removal.**

I, _____, M.D., D.O. or _____ (other qualified licensed medical provider) have examined the following

(Print name of MD, DO or Other)

student, _____ from _____ High School/7-8th grade school

(Name of Student),

who was removed from and/or prevented from participating or continuing to participate in a _____ (sport) contest at the _____ level (V, JV, 9th, 7-8th) due to exhibition of signs/symptoms/behaviors consistent with a concussion or who is known to have suffered a concussion. I have examined this student, and determined that the student is cleared to resume participation upon the completion of the directions provided below.

PLEASE INDICATE YOUR DIRECTIONS BELOW

- ___ Return to play protocol for concussion as outlined in Zurich Consensus Statement 2012 or as attached.
- ___ Return to play protocol for concussion required under direction of Licensed Athletic Trainer or other qualified licensed medical provider as approved in above directive
- ___ Return to play protocol for concussion not required, and the student may return to participation in practice and competition on this date _____
- ___ Other: (explain): _____

VALID ONLY WITH ALL INFORMATION COMPLETED

Signature of Medical Professional _____
 (MD, DO or other qualified Licensed Medical Provider as Approved in the Above Directive)

Date: _____

Contact Information:

(Print or Stamp) Address: _____

Phone: _____

Return to play is also subject to clarification of this document, as deemed necessary, by Licensed Athletic Trainer, other qualified Licensed medical providers authorized by Board of Education or other governing body, or school district administration. Return to play decisions are also subject to recognized principles of conditioning, skill development, mental preparedness, etc. Parent(s)/Guardian and student are reminded that the initial signature document of awareness of signs and symptoms of concussion and need/requirement to report are still in effect. Parent(s)/Guardian and student have a responsibility to report any further signs or symptoms of a concussion or head injury to coaches, administrators and the student- athlete's doctor. Information regarding signs and symptoms are available from school district personnel or OHSAA website.

PRESENT THIS FORM TO THE SCHOOL ADMINISTRATOR

Note: The school must retain this form indefinitely as a part of the student's permanent record. Medical Providers should retain a copy for their own records.



Ohio High School Athletic Association
 -4080 Roselea Place
 Columbus, Ohio 43214
 Telephone: 614-267-2502; Facsimile – 614-267-1677
ohsaa.org

OHSAA CONCUSSION REPORT

State Law, NFHS Rules and OHSAA policy require a student who exhibits signs, symptoms or behaviors associated with concussion to be removed from a contest and not permitted to reenter competition that same day. This form shall serve to document that a student has been removed from a contest in accordance with State Law, NFHS and OHSAA rules due to exhibiting signs, symptoms and/or behaviors consistent with a concussion. The contest official must complete this form and forward it to the OHSAA within 48 hours after the conclusion of the contest. It is recommended that the official keep a copy of this report. In addition, if required by NFHS rule, an appropriate entry shall be made in the scorebook or other document as prescribed.

Student's
Name _____ **Date** _____

School
Name _____

Sport _____

Level of Contest (Circle One) 7th 8th 9th **JV** **Varsity**

Official's Name _____ **OHSAA Permit #** _____

Comments:

Please forward to Andrea Heiberger at the OHSAA within 48 hours.

THE PRIVIT PROFILE – DIGITAL PPE – THE NEW OHSAA STANDARD

In April of 2014, the OHSAA Board of Directors upon the recommendation of the Joint Advisory Committee of Sports Medicine adopted a digital Pre-Participation system in order to more effectively minimize risk for student athletes. The PrivIT e-PPE known as the PrivIT Profile, allows parents and students to complete a series of medical history questions online and then produces a directed report for the examining physician. This page is a copy of our website resources for this new system.

The OHSAA is strongly recommending that all high schools direct parents and students to this new system. Please feel free to access the information below which is from our website at <http://www.ohsaa.org/medicine/physicalform.htm>

- **Welcome PRIVIT® Administrator**
- **Welcome Parents and Athletes**
- **FIND MY SCHOOL**

Privit Profile (formerly Privit e-PPE)

The OHSAA has approved the use of Privit Profile as an electronic alternative to the paper pre-participation evaluation forms required from student-athletes. Each high school athletic department has its own URL for accessing the digital forms required by OHSAA for medical clearance. Parents will be responsible for going to the appropriate high school Privit Profile web site to complete the health questionnaire, and student-athletes will still be required to complete a physical exam with a medical professional. Athletic Departments are able to access their school's web link and information to introduce the new process to your student-athletes and their parents by searching for your high school at www.e-ppe.com, and leveraging the welcome packet found [here](#) within the PRIVIT Help Center.

By migrating to Privit Profile, your student-athlete's medical information will be more secure than before and accessible only to authorized personnel. PRIVIT offers training sessions to familiarize Athletic Departments with the Privit Profile functionality and benefits. Click [here](#) for Administrator Training.

For assistance, please visit the PrivIT Help Center at <http://support.privit.com>.

PRIVIT and OHSAA Video: <https://youtu.be/3muvEUXxAxc>

2015-16 Pre-Participation Physical Exam and Consent Form

This paper form may be used for students in grades 7 and 8. However, please be advised that the paper form is no longer the Ohio High School Athletic Association standard for high school students. We strongly recommend that based on the goal of risk minimization and best-practice medical standards, that all high schools use the Digital Pre-Participation Evaluation system as described above for clearing students for participation in interscholastic athletics.

-
- **Concussion Information and OHSAA Sport Safety**
 - **Ohio Department of Health Concussion Information Sheet**

GUIDELINES FOR MEET WARMUP

Prior to any athletes entering the water to begin warm-ups, there shall be a meeting that includes head coaches and captains from each team and officials (if available). The criteria to be reviewed include but are not limited to: warm-up procedure, pool environment, water depth at both ends, jewelry and uniform rules, starting blocks, lane selection, emergency procedures, lifeguard responsibilities and other pertinent issues. In addition, the following guidelines are recommended for warm-up procedures at ALL meets

1. **A designated supervisor** whose sole responsibility is to observe warm-up procedures shall be **on duty prior to any athletes entering** the pool/diving well and throughout the **entire warm-up period**.
2. **Swimmers shall** enter the water feet-first **except for starts which are limited to specified lanes**.
3. **Specify lanes 2 and 5 (six lane pool) or Lanes 2 and 7 (eight lane pool) as one-way sprint lanes with racing starts permitted at the starting end of the pool**.
4. **Place a cone marker or similar sign on starting platforms in lanes not specified as one-way sprint lanes**.
5. **Specify center lanes for circle swimming (two lengths of the pool beginning at the starting end of the pool)**.
6. **Specify the outside lanes as pace lanes (swimmers swim one or two lengths from an in-water push off position from the starting end of the pool)**.
7. **May specify lanes for relay practice during the last 15 minutes of the warm-up**.
8. **Coaches should stand at the starting end of the pool and verbally start swimmers for sprint or pace work**.
9. Swimmers shall not be allowed on a starting platform **when a backstroker is executing a start in the same sprint lane**.
10. **Swimmers shall not swim in the area where diving warm-up is occurring**.
11. **The pool shall be closed during the coaches meeting**.
12. **Jewelry shall not be worn during warm-ups**.

It may be considered unsporting conduct when a participant violates any of these guidelines.

Meet Management or a designated official may remove and eject a swimmer, coach and/or team for violations of these recommendations. In facilities that have a warm-up and/or warm-down area, management shall provide supervision of the area(s) at all times.

TOURNAMENT ENTRY INFORMATION

OHSAA shall continue to use an on-line entry process for the 2016 State Swimming Tournament beginning at the sectional tournament level. The computer software of choice, for which the OHSAA is licensed, is the Hy-Tek Team Manager Program

Schools that have swim teams (a team consists of 7 or more individuals) are required to use the on-line entry program. Schools with individuals only should also make arrangements for entering athletes using the on-line procedure.

Schools that own a software program (Easy Team or Hy-Tek Team Manager) may use the program that they already own.

Schools that do not own a program are encouraged to purchase the Hy-Tek Program and may do so under a discounted purchase agreement the OHSAA has arranged with the manufacturer. To obtain the software, click on the Hy-Tek logo on the OHSAA web site at <http://www.ohsaa.org/sports/sd/boys/default.asp> or <http://www.ohsaa.org/sports/sd/girls/default.asp>

Specific information for your assigned sectional tournament will continue to be provided by the sectional manager. The sectional manager will inform you about the requirements for the actual process of submission of the electronic on-line entry.

The above information is being provided to assist you as coaches in planning for the 2015-16 season. Your sectional managers will provide additional information.

OFFICIALS

OFFICIATING ETHICS & CODE OF CONDUCT

(From www.ohsaa.org and the OHSAA Handbook for Officials)

Our member schools have entrusted officials to assist them in the education and development of their youth through athletics. This requires officials to be independent, impartial, and responsible to the people they serve. In recognition of these expectations there is an established **Code of Ethics** and **Code of Conduct** for all officials. The purpose of the code is to establish guidelines for ethical standards of conduct for all officials.

OFFICIATING CODE OF ETHICS

An Official must devote time, thought and study to the rules of the sport and the mechanics necessary to carry out these rules so that one may render effective and credible service in a fair and unbiased manner

An Official must work with fellow officials and the state association in a spirit of harmony and cooperation in spite of differences of opinion that may arise during debate of points or rules at issue

An Official must resist every temptation and outside pressure to use one's position as an official to benefit oneself. Under all circumstances, officials must avoid promoting the special interest of any person or group of persons other than the athletes we serve

An Official must constantly uphold the honor and dignity of the avocation in all personal conduct and relations with the student-athletes, coaches, athletic directors, school administrators, colleagues, and the public, to be a worthy example to the athletes under one's jurisdiction

An Official will be prepared both physically and mentally, dress accordingly to expectations and maintain a proper appearance that is befitting the importance of the game

An Official shall avoid the use of **tobacco** and **related products** at the contest site

An Official must remember and recognize that it is important to honor contracts regardless of possible inconvenience or financial loss

Every member of the officiating profession carries a responsibility to act in a manner becoming a professional person. The conduct of any official influences the attitude of the public toward the profession in general as well as toward the official in particular.

Sports officials bear great responsibility for engendering public confidence in sports. They are critical to the health of athletic competitions. Officials ensure games are played fairly, by the rules, within the spirit of the rules and in a safe manner. Officiating takes a great deal of preparation, continuing education and commitment of time.

PRE-SEASON PREPARATIONS

We have encouraged coaches to invite local officials to meet with their team during pre-season workouts. It allows the officials to meet the athletes and discuss new rules. It gives athletes an opportunity to ask questions and have a discussion prior to competition days. We also recommended inviting an official(s) to a pre-season meeting with team parents. Again, it provides a forum for healthy discussions and an opportunity for parents to learn more about the sport. Many of you already participate in such activities, but for those that do not, please get involved!

ADDRESS CHANGES

NOTE: Annual renewal cards are sent to the address the OHSAA has on file, failure to notify the OHSAA will result in your not receiving the renewal card.

Address changes are now to be submitted via www.myOHSAA.org . Please log-on in order to make the appropriate changes.

UNIFORM REQUIREMENTS

The officiating uniform for swimming and diving officials has been changed to a white shirt or blouse, navy blue slacks or shorts, white shoes and socks. Please no denim or blue jeans. No watch except those used in timing or jewelry except a wedding band, medical I.D. or religious medal may be worn. Emblems and patches, other than the official OHSAA officiating patch, are not permitted on the uniform.

ELIGIBILITY FOR OFFICIATING OHSAA SWIMMING AND DIVING TOURNAMENTS

Officials who wish to work the OHSAA tournaments and have been included in the pool will receive the following Notice in October.

2016 OHSAA Swimming and Diving Tournament Officiating Eligibility

CONGRATULATIONS! This letter is to inform you that you have been selected by the OHSAA member schools and officiating associations to be eligible to officiate OHSAA tournament contests. In order to complete your tournament eligibility, you must complete the tournament application located on myOHSAA. Instructions for accessing and completing the application are below. **The application can be completed October 15 through October 31, 2015. Failure to complete the application by October 31 will remove you from the pool of tournament eligible officials**

Understand that being tournament eligible is **NOT** a guarantee of being assigned an OHSAA tournament contest. If selected, all OHSAA tournament assignments will be electronic contracts through myOHSAA. Once you receive the electronic contract, you will have three days to accept or decline the contract in myOHSAA. Failure to act upon the contract by the deadline automatically voids the contract. You will receive an email notification of the any update(s) or changes made to the contest once you have accepted an assignment.

If contracted for an OHSAA swimming and/or diving tournament contest, you are expected to arrive approximately 90 minutes prior to the start time and be physically prepared to officiate. In addition, you are expected to adhere to all OHSAA regulations and adopted officiating mechanics.

The 2016 OHSAA Swimming and Diving tournament contests will be held between February 8 and February 27. Please mark your personal calendar in myOHSAA with any dates and/or times that you are **NOT** able to officiate during those three weeks (examples: work, vacation, weddings, other non-OHSAA officiating assignments). Please have your personal calendars in myOHSAA updated by December 1, 2015.

Respectfully,
Beau Rugg,
OHSAA Assistant Commissioner

myOHSAA Instructions

User Name:

Password:

1. **Access** the myOHSAA system from www.ohsaa.org home page. Click on myOHSAA in the upper right corner.
2. **Logon** to myOHSAA using the login credentials as listed above. After logging in, you may be directed to set a new password and provide a security question and answer. Follow the on screen instructions for setting a new password and save your account information.
3. After login your Home Page will appear which contains all the tools currently available to an OHSAA official.
4. **Click** on "Tournament Officiating Application" located in the left column.
5. **Click** on "Swimming and Diving" in the sport list to access the tournament application. The application form will appear.
6. **Review** and change (if necessary) your profile information in step 1.
7. **Review** and **edit or add** (if necessary) your current email address.
8. **Answer** all the questions in step 2.
9. **Certify** your answers in step 3 by clicking "yes" or "no".
10. **Click** the "Submit Application" button, to complete the application.

Before exiting myOHSAA, review your personal calendar.

11. **Click** "Personal Calendar" in the left column. **Review** your personal calendar from February 9 – February 28 and add any time you are **NOT** able to officiate.

WEBSITE RESOURCES

Our website includes a great deal of information specifically geared for officials. Go to www.ohsaa.org and click on "officiating" at the top of the home page. On the officiating page you will find the following information. When you have questions, this may be a great place to start!

Topics include:

- [OHSAA Officiating FAQ's](#)
- [OHSAA Rules Meetings](#) - information on local & state meetings, how to maintain your officiating permit
- [Directory of Officiating Information & Forms](#) - assigners, instructors, local & district secretaries, OHSAA staff
- [How To Become an OHSAA Official](#) - info for beginning and experienced officials, suspended and retired officials wanting to reinstate
- [How To Change The Status Of Your Officiating Permit](#) - information on upgrades, retired status, active military duty and address changes
- [How To Renew Your OHSAA Officiating Permit](#) - information on annual renewal procedures and fees
- [Game Assignments](#) - regular season and tournament selection processes and voting results
- [Officials Needed Posting](#)
- [Coach and Player Game Ejections](#) - ejection forms and procedures
- [Officiating Uniforms, Equipment and Supplies](#) - uniform regulations, authorized dealers, pins & patches
- [Officiating Ethics and Code of Conduct](#)
- [OHSAA Officiating Hall of Fame](#) - members, selection process and banquet information
- [OHSAA Officiating Clinics](#)

SAMPLE FORM FOR RECORDING FALSE STARTS

EVENT _____	HEAT _____	
Place an X through the lane number where a false start was observed		
	LANE	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
Signature _____		

JUDGE'S FORM FOR DUAL CONFIRMATION ON RELAY TAKE-OFFS

Side Judge _____	Lane Judge _____	
Event _____	Heat# _____	
	Swimmer #	
Lane 1	2	3 4
Lane 2	2	3 4
Lane 3	2	3 4
Lane 4	2	3 4
Lane 5	2	3 4
Lane 6	2	3 4
Lane 7	2	3 4
Lane 8	2	3 4
Lane 9	2	3 4
Lane 10	2	3 4
Signature _____		

OHIO ADOPTS WHISTLE PREPARATORY COMMANDS FOR ALL INTERSCHOLASTIC COMPETITION

NFHS STARTERS' PROTOCOLS

Use of Whistles as Preparatory Commands

For the 2014-2015 season, Ohio will use the whistle preparatory commands only for all levels of competition.

FORWARD STARTS

1. Starter/referee signals the swimmers with a series of short whistles (no fewer than 4) to approach the blocks and prepare to swim, followed by the announcer or starter/referee announcing the event/distance/heat.
2. When all swimmers have approached the blocks, starter/referee blows a long whistle for the heat to step onto the block and take their preparatory position.
3. Once all swimmers are on the blocks, the referee immediately turns the heat over to the starter
4. When swimmers are settled into position, starter says "take your mark"
5. When swimmers have assumed the correct starting position and are stationary, starter activates the starting signal

BACKSTROKE STARTS

1. The starter/referee signals the swimmers with a series of short whistles (no fewer than 4) to approach the side of the blocks and prepare to swim followed by the announcer or starter/referee announcing the event/distance heat..
2. When all swimmers are at the side of the blocks, starter/referee blows a long whistle for the heat to immediately step into the water.
3. When all swimmers have surfaced, starter/referee blows a second long whistle to have the swimmers return to the wall and immediately assume their starting positions
4. The procedure is then the same as in steps 3-5 in the FORWARD START section.
5. Optional: If a swimmer (or swimmers) has not responded to the whistles, referee/starter may say "step up" or "step in"

NFHS MAJOR RULES CHANGES

2015-16 SWIMMING AND DIVING MAJOR RULES CHANGES

- | | |
|----------------|--|
| Rules 3-3-5,6 | The prohibition of wearing jewelry has been removed from the swimming and diving rules. The wearing of a medical alert with the alert visible is still encouraged for purposes of risk minimization. |
| Rule 4-1-7 | Officials are required to dress in the same uniform attire as approved by the state association, and white is no longer the default uniform. |
| Rule 4-3-1 a,b | The starter may designate another individual to sound a device for the lead swimmer during the 500 yard/400 m freestyle when the lead swimmer has two lengths plus five years remaining in the race. |
| Rule 9-6-1 | The judging panel in diving may or may not include the diving referee. |

TOURNAMENT REGULATIONS

Tournament Regulations are available at www.ohsaa.org (after approval at the October Board of Directors meeting). On the web site, under "Sports & Tournaments" select swimming and diving. The tournament regulations are listed under "Tournament Information" on the left side.

OHSAA GENERAL SPORTS REGULATIONS

General Sports Regulations are available at www.ohsaa.org. Under "Sports & Tournaments" select swimming and diving. The General Sports Regulations are listed under 2015-16 Swimming and Diving Info on left side.

OHSAA LOCAL ASSOCIATION MEETINGS

OHSAA Local Association Meetings are available at www.ohsaa.org . Under "Officiating" select Local/State Rules Meetings. Select Local Rules Meetings on the left side, sport: swimming and diving.

OHSAA SWIMMING AND DIVING REGULATIONS – 2015-2016

12. SWIMMING AND DIVING – BOYS AND GIRLS

A. GENERAL REGULATIONS

1) Individual Non-Interscholastic Competition Dates:

A swimming and diving athlete who has not participated for the school in a swimming and diving contest during the current season must cease non-interscholastic competition six weeks (42 days) prior to the Monday of the week of the State Swimming and Diving Tournament to be eligible for OHSAA tournament competition in swimming and diving.

In addition, an athlete who has participated for the school in swimming and diving who violates this non-interscholastic competition date by participating in a non-interscholastic contest in swimming and diving shall be ineligible for OHSAA tournament competition in swimming and diving in addition to any other penalties that may be prescribed.

Date: January 11, 2016

2) Relay Entry

In order to be eligible for relay event entry in the OHSAA-sponsored tournaments, a **school** shall compete in a minimum of two interscholastic contests as a school team prior to the non-interscholastic cutoff date (January 11, 2016).

3) Sponsorship

- 3.1) A school that sponsors girls swimming and diving with seven or more girls participating shall have a separate girls team in order to enter the OHSAA-sponsored girls tournament competition in relay events.
- 3.2) A school that does not sponsor girls swimming and diving but has seven or more girls participating may permit the girls to participate on the boys team, but they must enter the OHSAA-sponsored boys tournament competition.
- 3.3) A school that sponsors girls swimming and diving and has less than seven girls participating may permit the girls to participate as individuals with the boys team during the regular season, and the girls will be permitted to enter and compete as individuals in the OHSAA-sponsored girls tournament provided the school is registered for the girls tournament.
- 3.4) A school that sponsors boys and girls swimming and diving and has separate teams shall schedule separate contests, but both may be held at the same time.

4) School Representative

No team or individual entry will be permitted to compete in a contest unless accompanied by the coach or a person authorized by the Board of Education. Teams or individuals unaccompanied by such school representative will be disqualified. The school representative shall be present throughout the contest.

5) Scheduling of Contests

- 5.1) A school may schedule varsity and non-varsity competition to be held on the same day. The opponents and officials shall be notified in advance that the contest will consist of both varsity and non-varsity competition. Competition thus scheduled is not considered to be exhibition.
- 5.2) All regular season swimming and diving contests that are concluded in a single day count as one contest regardless of the scoring procedure used or the number of schools competing (i.e., dual, double-dual, tri, quad, invitational, etc.)

6) Lifeguards

In accordance with final rule 3701-31-05 of Ohio's Health and Safety Code, the licensee of a public swimming pool, public spa or special use pool shall provide lifeguards. This includes pools used for interscholastic swimming and diving practice and competition. Please see the complete text of these rules by linking from the OHSAA web site at ohsaa.org or directly to the Ohio Department of Health site at odh.state.oh.us.

7) Out-of-State Travel

A swimming and diving team may travel out of state to compete in contests (as there are no scrimmages or previews permitted, this means any regular season competition) in states or provinces in Canada that are contiguous to Ohio regardless of distance travel. The states include Indiana, Kentucky, Michigan, Pennsylvania and West Virginia. The province includes Ontario. **A swimming and diving team may not travel out of state only to practice.** Additionally, a swimming and diving team may travel out of state one time per interscholastic season to compete in contests in states or provinces in Canada that are not contiguous to Ohio provided there is no loss of school time. "School time" is defined as any time during any day during which the school is in session as stipulated in its Board-adopted school calendar exclusive of contingency days. Penalty for violation: The school shall be ineligible for the OHSAA postseason tournament in the sport in which the out-of-state travel was involved and could be subject to additional penalties as referenced in Bylaw 11.

EXCEPTION: If, because of missed school days due to calamity situations, an otherwise non-school day(s) becomes a school day(s) in order to make-up for the missed school day, the school may compete in a contest(s) outside the state of Ohio provided:

- 1) The school had contracted for/committed to said trip/contest(s) at least three months prior to the contest(s) in question and;
- 2) The school receives written permission from the Commissioner's office at least one week in advance of the scheduled event.

8) **Ejection for Unsporting Conduct**

See *Ejection Policies for Coaches and Players* under Sections 13 and 14 of the General Sports Regulations.

9) **Transfer Bylaw** – Due to the many questions regarding this bylaw and its application to students wishing to participate in swimming and diving, please go to this link <http://www.ohsaa.org/eligibility/TransferBylawGuidance.htm> to assist in understanding this bylaw. Note that students who transfer and do not meet an exception to this bylaw are ineligible for all contests until regular season meet #9.

10) **Non-Interscholastic Participation**

10.1) A member of an interscholastic swimming and diving squad (any student who has participated in a regular season/tournament contest) sponsored by the Board of Education **shall not participate in a non-interscholastic contest** as an individual or a member of a team in the sport of swimming and diving **during the school's season** (Sports Regulation 7.2.2).

Exception: The Commissioner's office may grant a waiver to this regulation in the event that the athlete has been selected to compete as a member of a national team or has been invited to participate in national or international competition by virtue of his or her past performance in the sport. In the sport of swimming and diving the following **guidelines** have been used to determine waivers:

- The student has been selected as a member of the junior or senior national team in swimming and/or diving by the achievement of national standards in an event or events.
- The student was either the champion or the runner-up in the OHSAA State Swimming and Diving Tournament the immediately preceding year.

The intent of the waiver is to protect the integrity of the regulation and the interscholastic program while allowing the development of national-caliber athletes who have been invited to compete non-interscholastically during the school season. The procedure for requesting the waiver requires that the principal or official designee of the member school direct a request to the OHSAA swimming and diving administrator. Please include the supporting documentation with the letter of request. Each request will be reviewed on an individual basis.

10.2 Interscholastic swimming and diving coaches may coach athletes from the school where employed outside the interscholastic season of the sport. No coach may require participation until the official start of the interscholastic season.

11) **Penalty**

The maximum penalty for violation of Sports Regulation 7.2.2 (participation with a non-interscholastic swimming and diving squad while a member of the school's interscholastic swimming and diving squad) or any OHSAA regulations for any member of the school squad EXCEPT a senior is ineligibility for the remainder of the interscholastic swimming and diving season or the ensuing swimming and diving season. For a senior, the maximum penalty shall be ineligibility for the remainder of the school year.

12) **Contest Limitations**

A team/individual that exceeds the regular season participation limitation (maximum number of contests permitted) or participates in regular season contest(s) prior to the designated start date for contests shall be removed from the OHSAA tournament.

B. SPECIFIC REGULATIONS – Grades 9-12

- 1) Coaching, tryouts and instruction may begin – November 6, 2015
- 2) OHSAA tournament deadline date – January 25, 2016
- 3) Tournament seed/drawing meeting – February 7, 2016
- 4) First contest – November 30, 2015
- 5) Coaching and Season end – February 27, 2016
- 6) Scrimmages – None permitted
- 7) Regular season contests – 16 for team and individuals. Note: Schools may schedule a maximum of 16 contests for divers either within a swimming and diving contest or in a separate diving competition.
- 8) Rules – National Federation Swimming and Diving.
- 9) Officials:
 - 9.1) Varsity – Minimum of one OHSAA Class 1 official required.
 - 9.2) Reserve/Junior Varsity – Minimum of one OHSAA Class 1 official required.
 - 9.3) Freshman – minimum of one OHSAA Class 1 or 3 official required.

C. SPECIFIC REGULATIONS – Grades 7 & 8

- 1) Coaching, tryouts and instruction may begin – November 6, 2015.
- 2) First contest – November 30, 2015.
- 3) Coaching and Season end – February 27, 2016
- 4) Scrimmages – None permitted.
- 5) Regular season contests – 12 for team and individuals.
- 6) Rules – National Federation Swimming and Diving.
- 7) Officials – Minimum of one OHSAA Class 1 or 3 official required.

Swimming and Diving	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Coaching Begins	11/6	11/4	11/3	11/2	11/1	11/6
Season Begins	11/30	11/28	11/27	11/26	11/25	11/30
Non-Interscholastic Date	1/11	1/9	1/8	1/7	1/6	1/11
Sectional	2/8-2/13	2/6-2/11	2/5-2/10	2/4-2/9	2/3-2/8	2/8-2/13
District	2/15-2/20	2/13-2/18	2/12-2/17	2/11-2/16	2/10-2/15	2/15-2/20

State	2/24-2/27	2/22-2/25	2/21-2/24	2/20-2/23	2/19-2/22	2/24-2/27
Season Ends	2/27	2/25	2/24	2/23	2/22	2/27
Easter	3/27	4/16	4/1	4/21	4/12	4/4

SWIMMING & DIVING – BOYS AND GIRLS STATE TOURNAMENT ROTATION SCHEDULE

2016	2016	2017	2017	2018	2018
Diving	Swimming	Diving	Swimming	Diving	Swimming
Girls Div. II	Girls Div. II	Boys Div. II	Girls Div. II	Girls Div. II	Girls Div. II
Boys Div. II	Boys Div. II	Girls Div. II	Boys Div. II	Boys Div. II	Boys Div. II
Girls Div. I	Girls Div. I	Boys Div. I	Girls Div. I	Girls Div. I	Girls Div. I
Boys Div. I	Boys Div. I	Girls Div. I	Boys Div. I	Boys Div. I	Boys Div. I

SPORTING CONDUCT



The OHSAA challenges everyone to take positive steps toward positive sporting behavior. It is the responsibility of each of us to serve as a positive role model and set high expectations for others.

ADMINISTRATORS

Athletic departments are comprehensive, pre-eminent teaching departments with a subject matter all their own: self-confidence, leadership, teamwork, discipline, perseverance, respect for others, strategic thinking, dedication, the importance of rules, and sportsmanship. These are true-life lessons, and participation in athletics provides another forum for learning.

Coaches and Officials are responsible for promoting sportsmanship and positive behavior on the field. Administrators, we need your continued assistance in promoting sportsmanship and controlling fan behavior in the stands! Let the parents and fans know what you expect!

COACHES

Your athletes will demonstrate the attitudes and behaviors they have learned from you, either through direct instruction or through observation of your actions. ***Never underestimate the influence you have on your players!*** You must:

- Abide by and teach the rules of the game in letter and in spirit.
- Set a good example for players and spectators to follow.
- Respect the integrity and judgment of game officials. Treating them with respect, even if you disagree with their judgment, will serve to create a positive impression of you and your team.
- Display modesty in victory and graciousness in defeat.
- Develop a program that rewards participants and spectators for displaying proper sportsmanship and enforces penalties on those who do not abide by sportsmanship standards.

It is difficult to develop a great setter, a great hitter or a great defensive player. However, your greatest challenge is to develop mature young adults who will become great citizens and role models in your community.

OFFICIALS

Your job is not an easy one, but officials must be aware that they are an important component in the educational development of students. To carry out this responsibility, you must:

- Know the rules and mechanics of our sport and the philosophy behind them.
- Get fit and stay fit. An official with all of the rules and mechanics knowledge and people skills in the world does no good if he or she cannot physically keep up with play.
- Maintain professional and ethical relationships with athletic administrators, especially in the area of fulfilling game contracts.
- Work cooperatively with fellow officials during games and within the officials' association to improve members' performances.
- Maintain at all times and when interacting with all participants, an attitude of civility and professionalism.

- Practice effective preventive officiating as much as possible before, during, and after a match. The quiet word, proper signals, timely verbal instructions, a simple thank-you to a player for avoiding an unsporting act, and well-thought-out pre-game conferences with the teams and other game officials will result in an improvement of sporting conduct by eliminating the chance for things to go wrong.

STUDENT-ATHLETES

You serve as a role model for your younger siblings, young fans in the stands, your teammates, and your classmates. Set high expectations for everyone and help them follow-through! You must:

- Accept and understand the seriousness of your responsibility, and the privilege of representing your school and the community.
- Live up to the standards of sportsmanship established by the school administration and the coaching staff.
- Learn the rules of the game thoroughly and discuss them with others. This will assist everyone in the achievement of a better understanding and appreciation of the game.
- Treat opponents as you would like to be treated with respect.
- Respect the integrity and judgment of game officials. Treating them with respect, even if you disagree with their judgment, will serve to create a positive impression of you and your team.

CONCLUSION

Good sporting conduct is everyone's responsibility. It is the essence of interscholastic athletics. Remember...some may question an official's call or a coach's substitution, but no one can question the value of good sportsmanship.

Note from Roxanne Price, Chair of the OHSAA Sportsmanship Ethics and Integrity Committee:

As we prepare for the upcoming seasons, we wish to emphasize to each of you the importance of your leadership role in sportsmanship, ethics and integrity. The professional manner in which officials and coaches conduct themselves prior to, during and following a contest unquestionably impacts the behavior of others involved.

The OHSAA has joined the National Federation of State High School Associations (NFHS) in its quest to improve sportsmanship, ethics and integrity. We are involved in an ongoing campaign in every sport to do just that. Printed below is the mission statement of the NFHS concerning sportsmanship, ethics and integrity. Please take the time to read and digest this statement and then carefully consider your impact upon the players, officials, coaches, and fans. Thank you and have a great season.

NFHS Sportsmanship Mission Statement

Good sportsmanship is viewed by the National Federation of State High School Associations as a commitment to fair play, ethical behavior and integrity. In perception and practice, sportsmanship is defined as those qualities which are characterized by generosity and genuine concern for others. The ideals of sportsmanship apply equally to all activity disciplines. Individuals, regardless of their role in activities, are expected to be aware of their influence on the behavior of others and model good sportsmanship.

ONLINE RESOURCES

On our website (www.ohsaa.org – click on “Respect the Game” on the right side of the screen) you will find **Fair Play Codes** for athletes, coaches, and fans, as well as additional information regarding **parents’ role in interscholastic athletics**. The Respect the Game site also includes information about the Harold A. Meyer Sportsmanship Award and the Archie Griffin Sportsmanship Award. Please feel free to contact us with any additional questions. A direct link can be found by clicking on <http://www.ohsaa.org/RTG/Resources/resources.htm>

STATEMENT OF MUTUAL RESPECT

“Together”

Together, as players, we can participate with honor and dignity to the best of our ability, work with our coaches and teammates toward the common goal and exemplify the best qualities of a student-athlete, both on and off the field.

Together, as coaches, we can, by positive role modeling, teach the importance of character, integrity, civility, teamwork and good sportsmanship, and lessons beneficial far beyond the boundaries of the playing field.

Together, as spectators, we can nurture our sons and daughters and exemplify good sportsmanship and civility by cheering for them and supporting them in positive ways.

Together, as officials, we can foster a positive athletic experience for players, coaches and spectators through professionalism, knowledge of the game, concentration, fitness and preventive officiating.

Together, as administrators, we can encourage civility and good sportsmanship through player and spectator education, preseason team-parent meetings and a year-round commitment to excellence.

Together: players, coaches, spectators, officials and administrators, cooperatively enhancing the lives of student-athletes.

Have a great season!